

GB 1102 Archives A5/4, A5/5

Harrow Reference Library

This catalogue was digitised by The National Archives as part of the National Register of Archives digitisation project

NRA 36059



The National Archives

METHODIST ARCHIVE MATERIAL

Harrow Reference Library

Ickenham Road, Ruislip (ref: Archives A5/4)	
readers' meeting minutes	2 Feb 1937-6 Mar 1950
trustees' minutes	25 Feb 1938-10 Mar 1954
leaders' meeting minutes	31 Mar 1950-21 Apr 1955
Amalgamated Harrow Circuit (ref: Archives A5/4)	
minute book	9 Sept 1944-9 Mar 1959
Wesleyan Harrow Circuit (ref: Archives A5/4)	
minute book	21 Sept 1921-14 June 1944
Harrow Circuit (ref: Archives A5/4)	
policy committee minutes	19 Nov 1948-28 July 1959
Pinner Church (Wesleyan) (ref: Archives A5/5)	
treasurer's cash book	
(Sunday School)	28 Nov 1858-28 Dec 1927
trustees' minutes	3 Sept 1883-20 Mar 1917
trustees' minutes	20 Feb 1918-4 Feb 1944
Northwood Church (ref: Archives A5/4)	
Seat rents	1912-1921
finance committee day book	23 Nov 1921-10 Sept 1934
trust cash book	14 Aug 1896-1921
Harrow-on-the-Hill Wesleyan Church (ref: Archives A5)	
teachers' meeting minute book	6 Sept 1833-6 Dec 1848
sabbath school minute book	1833
North Harrow Methodist Church (ref: Archives A5)	
trustees' minute book	17 Apr 1946-14 Oct 1955
South Harrow Methodist Church (ref: Archives A5)	
trustees' minute book no 1	16 Dec 1935-27 July 1948
trustees' minute book no 3	7 Oct 1954-4 Oct 1959
Ruislip Wesleyan Methodist Church (ref: Archives A5)	
trustees' minute book	7 Sept 1922- 24 Nov 1936

[list retyped by MSC, 8/6/93. For original, see HMC file: London Borough of Harrow.]

RECORDS OF SOUTH HARROW METHODIST CHURCH PLACED ON DEPOSIT BY THE REV. S.Y. RICHARDSON, 18th APRIL 1977

Reference: G3/M/SH1

- 1] Minutes of Trustees
 - Book 1 16th December 1935 - 27th July 1948
 - a) Minutes of Meetings of Trustees of the South Harrow Methodist Church
 - Book 2, 8th August 1948 - 20th May 1954
 - Book 3 7th October 1954 - 4th October 1959
 - b) Minutes of Meeting of Trustees, 26th March 1969
 - Minutes of Meeting of newly formed Trust, 26th March 1969
 - Minutes of Joint Meeting of Trustees and Leaders, 5th June 1969
- 2] Accounts
 - a) Trust accounts, years ending 31st August 1968 and 1969
 - b) Society account, 1st September 1967 - 31st August 1968
- 3] Secretary's correspondence
 - a) Miscellaneous, 1964-1971 ('Trust Records' folder)
 - b) Lettings, repairs, redecoration, 1970-71 ('Trust Meetings' folder)
 - c) Renewal of floors in Church hall and Primary room, 1962-63 ('Hall & Primary Floors' envelope)
- 4] Extension schemes
 - a) Plans, 1950-1970 (see separate sheets)
 - b) Architect's reports, 13th March & 22nd April 1970
- 5] Publications
 - a) South Harrow Methodist Church
 - i) The Methodist Church, South Harrow, Silver Jubilee, 1937-1962, Anniversary Celebrations [brochure]
 - b) Harrow Circuit
 - i) Plan and Directory, October 5th 1958 - 28th September 1975 (see separate list)

RECORDS OF SOUTH HARROW METHODIST CHURCH PLACED ON DEPOSIT BY MRS. J.S. HULL, 4TH FEBRUARY 1988

Ref. G3/M/SH#2

- 1 ~~Minutes of Trustees~~
 - a) Minutes of Meetings of Trustees of the South Harrow Methodist Church
 - i) 16th December 1935 - 27th July 1948 (Book 1)
 - ii) 7th October 1954 - 4th October 1959 (Book 3)

RWT 21.6.77

36060

<u>Drawing No.</u>	<u>Subject</u>	<u>Date</u>	<u>Scale</u>	<u>Architects</u>
1301/1	[Preliminary scheme]: plan	[Dec.1950]	$\frac{1}{8}$ " : 1'	Houchin, Harrison & Stevens
[1301/2]	[Preliminary scheme]: plan	Dec. 1950	8' : 1"	"
1301/3	Scheme 'B': plan with $\frac{1}{2}$ sections	11.10.51	"	"
1301/4	Scheme 'C': plan with cross sections	11.10.51	"	"
1301/5	[Preliminary scheme]: plan (2 copies)	20.12.51	$\frac{1}{8}$ " : 1'	"
1301/6	Elevations and sections (2 copies)	20.12.51	"	"
1301/6	Elevations and sections (coloured) (2 copies)	20.12.51	"	"
	Sketch plan of site	19.1.52	1/16 scale	"
1301/7	Scheme 'E': plans	26.3.52	$\frac{1}{8}$ " : 1'	"
1301/8	Scheme 'E': elevations and sections	27.3.52	"	"
1301/9	Scheme 'E': plans	26.3.52	"	"
	revised	22.7.52		
1301/11	Floor plan	18.11.52	8' : 1"	"
1301/11/H1A	Heating and ventilation layout	Dec. 1954	"	E. & D.L. Thornley, Engineers
1301/12	Sections and elevations	18.12.52	"	Houchin, Harrison & Stevens
1301/12/H2	Sections and elevations: building materials	Dec. 1954	"	E. & D.L. Thornley
1301/13	Foundation and roof plans	18.11.52	"	Houchin, Harrison & Stevens
1301/14	Site services layout	6.1.53	"	"
1301/16	Sections through sanctuary & church	8.1.53	$\frac{1}{2}$ " : 1'	"
1301/19	Plans and sections: basement/fuel store		$\frac{1}{8}$ " : 1'	"
1301/25	Electrical layout - 1	3.11.54	8' : 1"	"
	revisions to	13.10.55		
1301/25	Electrical layout - 2	3.11.54	"	"
	revisions to	13.10.55		
	Revisions to lighting layout: sketch plans			
1301/28	Site services layout	3.11.54	"	"
1301/28	" and paving (col.)	"	"	"

<u>Drawing No.</u>	<u>Subject</u>	<u>Date</u>	<u>Scale</u>	<u>Architects</u>
1301/40	Proposed store: elevations, section & plan	22.6.55	$\frac{1}{4}$ " : 1'	Harrison & Stevens
1301/62	General detail of communion platform: elevation & plan	10.9.56	1" : 1'	"
1301/70	Proposed stand for font: elevation, $\frac{1}{2}$ section & plan	7.3.57	$\frac{1}{4}$ F.S.	"
1301/71	Detail of oak lectern: elevations and plans	7.3.57	$\frac{1}{2}$ " : 1' & F.S.	"
1301/72	Communion chairs	7.3.57	"	"
1301/73	Detail of flag holders	13.3.57	F.S.	"
1301/74	Vestibule notice board: elevation & detail section	26.3.57	1" : 1'	"
1301	Sketch of new brackets to pulpit book rest	23.10.57		"
	Proposed extension to South Harrow Methodist Church: first floor plans (2 copies, 1 with figures for useable space)	March 1970	8' : 1"	John M. Curry

Architects' addresses:

[Houchin] Harrison & Stevens, Architects & Surveyors, 9 Great James Street, Bedford Row, London, W.C.1.

John M. Curry, CBE, ARIBA, Dip.TP, 10⁴ Woodcock Hill, Kenton, Harrow.

Engineer's Address

E. & D.L. Thornley, AMIHVE, 93 Cannonbury Avenue, Pinner.

HARROW METHODIST CIRCUIT PLAN AND DIRECTORY

October 5th 1958 to January 3rd 1959
January 4th to April 4th 1959
April 5th to July 4th 1959
October 5th 1959 to January 2nd 1960
January 3rd 1960 to April 2nd 1960
April 3rd 1960 to July 2nd 1960
July 3rd 1960 to October 1st 1960
October 2nd 1960 to December 31st 1960
January 1st 1961 to March 31st 1961
April 2nd 1961 to June 25th 1961
July 2nd 1961 to September 24th 1961
October 1st 1961 to December 31st 1961

The Methodist Church HARROW CIRCUIT PLAN AND DIRECTORY

January 7th to March 26th 1962
April 1st to June 24th 1962
July 1st to September 30th 1962
October 7th to December 30th 1962
January 6th to March 31st 1963
April 7th to June 30th 1963
July 7th to September 30th 1963
October 6th to December 30th 1963
January 5th to March 31st 1964
April 5th to June 30th 1964
July 5th to September 30th 1964
October 4th to December 30th 1964
January 3rd to March 31st 1965
April 4th to June 30th 1965
July 4th to September 30th 1965
October 3rd to December 31st 1965
January 2nd to March 31st 1966
April 3rd to June 30th 1966
July 3rd to September 30th 1966
October 2nd to December 31st 1966
January 1st to March 31st 1967
April 2nd to June 30th 1967
July 2nd to September 30th 1967
October 1st to December 31st 1967
January 1st to March 31st 1968
April 1st to June 30th 1968
July 1st to September 30th 1968
October 1st to December 31st 1968
January 1st to March 31st 1969
April 1st to June 30th 1969
July 31 [sic] to September 30th 1969
October 1st to December 31st 1969
January 1st to March 31st 1970
July 1st to September 30th 1970
October 1st to December 31st 1970

1st January to March 31st 1971
1st April to June 30th 1971
October 3rd to December 26th 1971
January 1st to March 31st 1972
1st July to 30th September 1972
1st October to 31st December 1972
1st January to 31st March 1973
1st April to 30th June 1973
1st July to 30th September 1973
1st October to 31st December 1973
1st January to 31st March 1974
1st April to 30th June 1974
1st July to 30th September 1974
1st October to 31st December 1974
1st January to 31st March 1975
6th April to 29th June 1975
6th July to 28th September 1975

Issues missing:

July - September 1959
April - June 1970
July - September 1971

HARROW METHODIST CHURCH

Records placed on deposit at the Civic Centre Library, Harrow, by the Rev.
S.Y. Richardson, f: G3/M/H]

1] Harrow Wesleyan Chapel, Lower Road

a) Trustees

- i) Minutes 23 October 1883 - 22 June 1904

b) Sunday School

- i) Teachers'/Council meetings *6 September 1833 - March 1849 (deposited 4.2.85)*
 1) Minutes 25 March 1896 - 17 March 1905 (indexed)
 2) Minutes 17 October 1907 - 8 December 1914
 (Wesley Hall, Lower Road - Council meetings, 19 December 1912)
 ii) Infants' Class
 1) Register 1 January 1911 - 31 December 1913

2] Bessborough Road Methodist Church

a) Trustees

- i) Minutes 1) 20 March 1903 - 28 January 1949
 2) 28 June 1949 - 19 October 1973

ii) Treasurer's accounts

- 1) 28 February 1926 - 31 December 1944
 2) 1 January 1945 - 31 August 1960
 3) Paid cheques and receipts, 1964-1968 (4 envelopes)

iii) Collections

- 1) Journal 22 February 1905 - 23 August 1925
 2) Journal 30 August 1925 - 28 December 1958
 3) Journal 4 January 1959 - 7 September 1969
 4) Journal 14 September 1969 - 20 June 1972
 5) Cash book 12 January 1930 - 22 August 1937
 6) Cash book 2 February 1941 - 6 January 1946

iv) Central Finance Fund Committee

- 1) Minutes 31 March 1919 - 3 November 1936
 2) Minutes 2 February 1937 - 11 January 1952
 3) Minutes 2 May 1952 - 7 August 1972
 4) Accounts 18 December 1918 - 28 December 1929
 5) Accounts 5 January 1930 - 30 December 1945
 6) Accounts 6 January 1946 - 31 December 1957
 7) Accounts 1 January 1958 - 26 September 1972
 (Final bank reconciliation, 31 August, audit 26 September 1972)
 8) Quarterly cash book March 1926 - September 1935
 9) Quarterly cash book December 1935 - December 1945
 10) Quarterly cash book March 1946 - April 1961
 11) Invoices, bank statements and cheque book stubs 1968-1970 (envelope)
 Statements 31 August 1971 - 25 August 1972
 Cheque book stubs 20 April 1970 - 20 September 1971
 9 October 1971 - 18 August 1972
 Credit slips 1 December 1970 - 15 April 1971
 19 April 1971 - 14 October 1971
 11 October 1971 - 21 February 1972
 27 March 1972 - 22 May 1972

[Account no. 19245351]

- 12) Memorial and Renovation Fund, 1954
 Records, receipts and correspondence (1 envelope)

36059

b) Leaders and Society

- i) Minutes
 - 1) 14 March 1922 - 10 January 1929
(Annual Society meetings, 12 January 1923 - 17 January 1929)
 - 2) 14 March 1929 - 9 March 1937
(Society, 14 January 1930 - 13 January 1937)
 - 3) 8 June 1937 - 29 June 1944
(Society, 12 January 1938 - 12 January 1944)
 - 4) 14 September 1944 - 4 December 1957
(Society, 24 January 1945 - 21 January 1957)
 - 5) 3 March 1958 - 2 February 1972
(Society, 27 January 1958 - 8 March 1972)
- ii) Society Steward's Accounts March 1937 - March 1944
- iii) Poor Steward's Accounts 19 March 1905 - 7 January 1945

c) Sisterhood

- i) Minutes of Annual Meetings 1969 - 1972
(including Treasurer's reports, years ending 31 December 1968 - 1971)
- ii) Register 7 January 1963 - 8 May 1972
- iii) Accounts
 - 1) 1947 - 4 May 1964
 - 2) January 1964 - 22 May 1972
 - 3) Receipts, etc., prior to 1968 (1 manila envelope)
 - 4) Receipts for 1968 - 1972 (1 manila envelope)
 - 5) Bank statements, 24 November 1964 - 1 April 1971
Cheque book stubs, 5 May 1965 - 6 June 1972
Credit slips 24 November 1964 - 28 January 1971
Statement of receipts and payment for period ended
15 May 1972
Letter from John Groom's Association for the Disabled
acknowledging donation, 7 June 1972
(All in one manila envelope)

d) Minister

- i) Pulpit notices
 - 1) 12 June 1932 - 29 March 1936
 - 2) 24 May 1964 - 29 May 1966
 - 3) 12 June 1966 - 5 May 1968
 - 4) 19 May 1968 - 26 April 1970

e) Choir

- i) Minutes Committee 7 November 1950 - 1 November 1956)
A.G.M. 18 January 1951 - 25 March 1971) in one volume

f) Sunday School

- i) Teachers'/Sunday School Council/Local Council Meetings
 - Minutes
 - 1) 17 January 1905 - 4 October 1916
(Council, 19 June 1912+; Local Council, 26 September 1912+ replaces Teachers' Meeting)
 - 2) 17 June 1932 - 18 January 1944
 - 3) 25 September 1944 - 17 September 1956
(Teachers' and Officers' meeting, 22 February 1948;
Sunday School Committee, 9 March 1948+)

g) Publications

- i) Diamond Jubilee Celebrations, The Methodist Church, Bessborough Road, Harrow, 1905 - 1965 [brochure/programme] 14 copies
(Includes history of the early society, 1809-1905, and list of ministers, 1904-1965. One copy amended to include ministers to 1972)
- ii) Particulars, conditions of sale and form of tender relating to the sale of Bessborough Road Methodist Church, Bessborough Road, Harrow, Middlesex, for sale by tender returnable on or before 12 noon on 20th September 1973, by order of the Trustees. Corbett Altman & Co., Chartered Surveyors.

iii) Wesleyan Methodist Church - Harrow Circuit
Plan and General Directory 6 July - 4 October 1930