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Derby Local Studies Library

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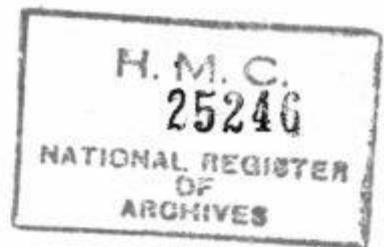
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Records of Derby College of Further Education,
Normanton Road, Derby

Governors' Meetings

Files of preparatory papers for governors' meetings 1944-1947
including specialist committee minutes, specialist
reports and accounts, in transfer case 5.

Minutes

Meetings of various committees 1930-1949

3 Vols 1930-1944
1930-1944
1939-1949

Staff Council meetings 1947-1964

1 file 1947-1960
1 bundle 1956-1964

Joint Committee 1 Vol 1955-1959

Finance

Ledgers 7 Vols: 1929-1946
1929-1932, 1932-1934, 1934-1936, 1936-1939,
1939-1942, 1942 (see back) and 1943-1945 with
petty cash account for 1943 at back, 1945-1946.

College Journals of daily expenditure, ledger 1929-1959
style, 8 vols:
1929-1934, 1936-1941, 1941-1947, 1947-1950,
1950-1953, 1953-1957, 1957-1958, 1958-1959.

2 Files, capital loan orders:- electrical engineering, 1932-1934,
bakery, furniture, textiles, science. 1937
The 1937 file accompanied by 2 supporting files.

File: orders no 4500-5218, 1955-1956
Jan 1955 - June 1956

File: Committee orders no 5220-5929 1956
July - December

File: Committee orders no 5930-6429 1957
Jan - April

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Records of Derby College of Further Education,
Normanton Road, Derby

Finance cont

File: miscellaneous receipts ledgers 1945/6-1959/60
1945/6, 1949/50, 1950/1, 1959/60

Master Record

File, Sessional Master Record 1956/7

Reports

Annual Reports, 25: 1936-196 3/4
1936-1941, 1943/4, 1947-1951, 1953-196 3/4

Annual Report of Staff Council and of Research Council 1952

Annual Reports of Research Council: 1956-1959/60
1956, 1958, 1959/60

In transfer case 3, files of annual reports and working papers, 1948/9, 1949/50, 1951/2, 1952/3, 1953/4 1948/9-1953/4

Returns to Board and Ministry of Education etc

In transfer case 2

Files of Returns to Board of Education: 1925/6-1939/40
1925/6 (1 piece only), 1926/7, 1927/8, 1928/9, 1929/30, 1930/1, 1931/2, 1932/3, 1933/4, 1934/5, 1935/6, 1937/8, 1939/40.

Loose, HMI's Report on Derby Municipal Technical College 1913 (2 copies), 1927 (4 copies). 1913, 1927

HMI's Report on Provision in England of Instruction in Commodities for Persons employed in commerce 1927

Board of Education Special Report No 2 on Certain Tutorial Classes in connection with the Workers' Educational Association (2 copies). Classes inspected include Chesterfield and Glossop nd

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Records of Derby College of Further Education,
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Returns cont

File: Board of Education circulars 1913-1933
File: Statistics drawn up c 1930-1934 with c.1930-1934
notes on some earlier material

In transfer case 1

File: Forms 6K, 7K Returns to Ministry, 1945/6-1948
covering years 1945/6, 1946/7 and 1948
estimates
File, Ministry of Education Returns 1945/6-1949/50
File, Ministry of Education Returns 1950/1-1953/4
File, Programme of Work 22F,E 1947/8-1954/5
File, Partial returns 1956

Accommodation

2 files concerning accommodation 1932-1943, 1944-1953 1932-1953

Bundle of rolled plans:

1) plans and details of Borough Architect's c 1934
proposals for extension of Normanton Road premises
2) sheet 1 of 1938 new building scheme (see below) 1938
3) grid analysis of departmental requirements in ? 1950's
new Derby College of Technology, architects Grenfell,
Barnes and Hargreaves.

Bundle of Borough Architect's drawings for proposed 1938
new Technical college: 4 plans mounted on
cardboard, sheets 2, 3, 4, 5 November

Bundle, heads of departments' copies of plans for ? 1950's
new college, 4 sets.

Inventories

In transfer case 6, five files of inventory working c.1942-1953
papers, 2 for Physics Department, 1 for canteen and
Domestic Science, 1 for Textiles, 1 for Building.
Rewritten in 1949 but including earlier and later
material.

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Records of Derby College of Further Education,
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Inventories cont

In transfer case 7, departmental inventory working papers 1940's-1950's

Concertina file of inventories 1950's

Prospectuses

Derby Technical College, not annotated: 1937/8-1966/7
1937/8(2), 1939/40(2), 1940/41(2), 1946/7(2),
1948/9, 1950/1, 1951/2, 1952/3, 1953/4, 1954/5(2),
1955/6, 1956/7(2), 1957/8(2), 1958/9(2), 1959/60(2),
1960/1(2), 1961/2, 1963/4(2), 1964/5(2), 1965/6,
1966/7.

Derby Technical College, annotated: 1944/5-1959/60
1944/5, 1945/6(2), 1947/8, 1948/9, 1949/50, 1950/1(2),
1951/2(2), 1952/3(2), 1953/4(2) 1954/5(2), 1955/6,
1956/7, 1957/8(2), 1958/9(2), 1959/60

Derby Technical College, bound but not annotated: 1953/4-1962/3
1953/4(2), 1955/6, 1957/8, 1959/60, 1962/3

Derby College of Further Education Prospectuses: 1966/7-1971/2
1966/7(2), 1967/8(2), 1968/9(2), 1969/70(2),
1970/1(2), 1971/2(2)

Derby and District College of Technology 1962/3
Departmental Prospectuses

Evening and Part Time Course Prospectuses 1927/8-1971/2
1927/8, 1968/9, 1969/70, 1971/2

Full-time and sandwich courses nd

Industrial Training Courses for engineering and 1969/70
foundry trades (3)

Students' Handbook 1941

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Students

College register [? Day time students]	1894/5-1897/8
College registers [? Evening] 1896/7, [1897/8], [1898/9] [1899/1900 missing, apparently the start of a new series].	1896/7-[1898/9]
college registers, Day and Evening (some with loose papers) 1900/1, 1901/2, 1902/3, 1903/4, 1904/5, 1905/6, 1906/7, 1907/8, 1908/9, 1909/10, 1910/11, 1911/12, 1912/13, 1913/14, 1914/15, 1915/16, 1916/17, 1917/18, 1918/19, [1919/20 missing] 1920/1, 1921/2, 1922/3, 1923/4, 1924/5, 1925/6, 1926/7, 1927/8, 1928/9, 1929/30, 1930/1	1900-1931
In transfer case 9, Registrar's files: List of out County Students	1951/2-1954/5
1 bundle:	1898/9-1923/4
lists of successes (4) 1898/9-1901/2 examination successes and prize lists (13, and 1915/6 pieces) 1903/4-1916/7 but 1915/6 in pieces examination successes (3) 1918/9, 1919/20 awards to students (6) 1920/1-1923/4	
College Diplomas and Certificates Register	1955/6-1957/8

Staff

Transfer case 4: Staff files on establishment structure and pay, mainly senior staff (but not lecturers' personal files), including one file on statistics relating to work load 1938-1946, and 2 copies of presentation to Wilfred Alfred Richardson on retirement, 1952	1938-1952
Particulars of a) non teaching b) teaching staff 1 file	1959

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Teaching

Staff Timetables, 10 files	1965-1970
Class hours and student hours (by standard by work) 1 vol	1955/6
Class hours and student hours (by standard of work) with Borough and Out County student hours, 4 vols	1956/7, 1958/9

Full HMI Inspection 1953

In transfer case 8, papers preparatory to full inspection including:

- 1) Registrar's file on information requested for full inspection from 26.10.1953 for 2 weeks.
- 2) File on Derby Technical College, its history, topography, constitution, work etc
- 3) Similar file on Leicester College of Technology
- 4) File of list and plans (mater copies) of college premises
- 5) 3 sets of black blueprints of plans of college premises
- 6) File of correspondence with HMI and papers preparatory to file 2)
- 7) File on staff
- 8) File of flag indicators used for College Buildings on Derby Borough Map

Civil Defence

In transfer case 9, Civil Defence file 1939-1945

Miscellaneous

Newspaper cuttings albums, Derby Municipal Technical college, 2 vols: 1898, 1899-1909 1898-1909

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Normanton Road, Derby

Miscellaneous cont

Newspaper cuttings albums, Derby Technical College, 4 vols: 1909-1912, 1912-1915, 1915-1919, 1919-1931
(loose, folder with cuttings on research into coal tar chemicals early 20th century) 1909-1931

Derby Municipal Technical college Visitors' Book 1901-1905

In composite folder

1) Derby Technical College Information on Administration, compiled by order of Staff Council, 2 files 1946, 1952

2) Derby Education Week, printed pamphlet 1948

3) County Borough of Derby 1835-1935 Centenary of Local Government and Derby Industries Official Catalogue 1935

4) Official opening of Wolverhampton and Staffordshire Technical College 1933

5) Examination Results and Prize List, Department of Technology, City and Guilds of London Institute 1954

File, Derby Unveilings:

Derby Technical College Opening of the New Extension to the College at Normanton Road by A F Sidgreaves Esq [1937]

Derby Technical College, Jubilee Session, Visit of Right Honourable Herwald Ramsbotham, President of the Board of Education (2) 1941

Unveiling by Lord Hives of an inscription commemorating the foundation of new buildings for the Derby and District Colleges of Art and Technology 1957

File labelled Duplicate Photographs and Notes actually notes for Citizens of Derby

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Miscellaneous cont

College Magazines:

The College Phoenix 1-4, 6-8	1908-9
The Phoenix 1-2	1929-1930
The Student (Incorporating the organs of the Derby Technical College and the Municipal College of Commerce) Dec Perspective	1930
College News sheet April	1967-8 1970

Manuscript volume: London University Faculty of
of Engineering BSc (Hons) July 1908. Laboratory
etc notes Vol II. Heat Engines. Submitted by
Wilfred Richardson, East London College [now Queen
Mary College], London University. 1908