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CITY OF SALFORD

CULTURAL SERVICES DEPARTMENT

Archives catalogue

U289

Day books, Worsley Citizens' Advice Bureau, 1973-81.
Deposited: Mrs. P. Holmes, Bureau Manager, Worsley Citizens' Advice Bureau, Harriet Street, Walkden, Worsley, Manchester, M28 5QA, Mar., 1986, and May, 1988 (indefinite loan).
Catalogued: A.N. Cross, Mar.-May 1988.
Location: Archives Centre, 658/662 Liverpool Road, Irlam, Manchester, M30 5AD.

There is an embargo of 50 years on the production of the following records to members of the public without the permission of the Area Officer, National Association of Citizens' Advice Bureaux, Second Floor, Mackintosh House, Shambles Square, Manchester, M4 3AF.

REGISTRATION

The following day books were kept to record enquiries and include columns for entering date, a running number for a series, name and address of the enquirer, the initials of the member of staff receiving the enquiry, the nature of the enquiry, advice given/action taken and a "Category No."

The following vols. all have indexes to the names of inquirers unless otherwise indicated.

U289/R1/1-4	Day books, nos. 1153-2698, 6699-7814, 24 Sept., 1973-5 July, 1976 (4 vols.)	1973-76
/R2/1-5	do., nos. 1225-3564, 4565-4631, 4091-4439, 7 Oct., 1976-25 Feb., 1980 (5 vols.)	1976-80
/R3/1-3	do., nos. 10622-10999, 20000-20623, 26624-27392, 37393-38268, [582]69-1979, 1780-2414, 28 Jan., 1974-21 May, 1979 (8 vols.)	1974-79
/R4/1	do., nos. 5000-5425, 8425-8432, marked "A", 25 Feb., 1980-4 Sept., 1980 (1 vol., back cover torn)	1980
/R5/1-3	do., nos. 1-1730, 4 Sept., 1980-19 Feb., 1982 (3 vols., U289/R5/1 marked "General Enquiries")	1980-82
/R6/1-3	do., nos. 4071-4099, 5000-6576, 6777-6782, 27 Feb., 1980-9 Oct., 1981 (3 vols., U289/R6/1 marked "B")	1980-81
/R7/1-2	do., marked "Consumer Enquiries Only Categories 10(a), 10(b) & 10(c)", nos. C1-C458, 1 Feb., 1974-5 Jan., 1976; do., marked "All Cases Including Consumer Cases", nos. C459-1224, 9 Jan., 1976-4 Oct., 1976 (2 vols.)	1974-76
/R8/1-3	do., marked "Solicitor's Book" or "Solicitors Book", nos. 1-2108, 13 Sept., 1976-31 July, 1980 (3 vols. marked as to be used when a client was given an appointment with the solicitor or rota duty; U289/R8/2 does not have an index to names of inquirers)	1976-80
/R9/1	do., marked "Income Tax Clinic" (1 vol.; no index to names of inquirers)	1977-81