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WORCESTERSHIRE RECORD OFFICE



The National Archives

HEREFORD AND WORCESTER RECORD OFFICE

INVENTORY OF RECORDS

~~Donor~~/Depositor/~~Vendor~~ Upton upon Severn Parish Council
per Mrs P Beattie
Clerk to Upton upon Severn Parish Council

Type of accumulation Civil parish archives

Type of Deposit Loan

Other information See also BA 6221

Acquired 10 Aug 1993 accessioned 4 Nov 1994 by MPT

SCHEDULE

Parcel No.	Description	Date	Reference
	c100 signed minutes, account books, letter books, deeds, files of correspondence, plans and other papers of Upton upon Severn Parish Council.	1863- 1961	494.01 b494.01 f494.01 r494.01 s494.01
	For details of parcels <u>see</u> overleaf.		
	[continued]		

SCHEDULE (continued)

Parcel No.	Description	Date	Reference
	<u>Upton upon Severn Parish Council</u>		
1	(i) Signed parish council and parish meeting minute book.	1894-1903	494.01
	(ii) do.	1903-17	
2	(i) do.	1917-23	
	<u>Note</u> The above also contains signed minutes of the War Memorial Committee and the Memorial Hall Management Committee.		
	(ii) do.	1923-31	
	<u>Note</u> The above also contains signed minutes of the Memorial Hall Management Committee.		
3	(i) do.	1931-38	
	(ii) do.	1938-45	
4	(i) do.	1945-53	
	(ii) Signed committees minute book, including <u>inter alia</u> Finance, Footpaths and General Purposes and Memorial Hall Management Committees.	1925-34	
5	(i) do.	1934-38	
	<u>Note</u> The above contains a copy of Upton upon Severn Parish Council Standing Orders, 1895.		
	(ii) do.	1938-44	
6	(i) do.	1944-49	
	(ii) do.	1949-53	
7	(i) Debtors' ledger.	1921-41	
	(ii) do.	1942-48	
	<u>Note</u> The above is stated on the flyleaf to have been an allotment account book 1907-19. The relevant pages have been cut out prior to its continued use in 1942.		
8	do.	1949-61	
9	(i) Letter book.	1895-1909	b494.01
	(ii) do.	1919-27	
	(iii) do.	1927-33	
	[continued]		

SCHEDULE (continued)

Parcel No.	Description	Date	Reference
9	(cont'd) (iv) Letter book.	1945-49	b494.01
10	(i) 1-11 Deeds, certificates of search, plans and other papers relating to the purchase by Upton upon Severn Parish Council of part of the disused railway embankment in Upton upon Severn to facilitate access to the playing field. (ii) 1-19 Deeds, abstracts and epitomes of title, certificates of search, correspondence and other papers relating to the purchase by Upton upon Severn Parish Council of part of the disused railway embankment, subsequently the nature walk to Cut Throat Lane in Upton upon Severn.	1876- 1961 1876- 1978	494.01
11	(i) 1-9 Deeds, agreements, mortgage and private act of parliament relating to the purchase of the site of Upton upon Severn Town Hall by Upton upon Severn Parish Council and the financing of the construction of the Memorial Hall thereupon. (ii) 1-13 Deed of grant, search certificates and copy deeds, statutory declaration and other papers forming an epitome of title relating to the purchase by Upton upon Severn Parish Council of land for access at the rear of the Memorial Hall. (iii) Correspondence and other papers relating to the construction, financing and administration of the Memorial Hall.	1908-54 1974-91 1920-54	
12	(i) Signed burial board minute book. <u>Note</u> Upton upon Severn Parish Council assumed responsibility for the administration of the Burial Acts in the parish under the Local Government Act 1894. The above contains the minutes of the Burial Acts Committee from 1894. (ii) Signed Burial Acts Committee minute book.	1865- 1930 1931-46	
13	(i) Burial Acts Committee accounts book. (ii) Register of burials in Upton upon Severn burial ground. (iii) 1-26 Deeds, plans, regulations and other papers relating to the purchase of the site of Upton upon Severn burial ground and subsequent extensions thereto.	1907-33 1866- 1905 1865- 1968	b494.01

[continued]

SCHEDULE (continued)

Parcel No.	Description	Date	Reference
14	<p>(i) Signed lighting inspectors' minute book.</p> <p><u>Note</u> The powers, duties and liabilities of the lighting inspectors were assumed by the Lighting Committee of the parish council in 1939, which continued to use the above minute book.</p> <p>The above also contains the accounts of the lighting inspectors and the Lighting Committee 1872-1946.</p> <p>(ii) Plan of lighting area in Upton upon Severn. <u>Scale</u> 1 1/2 chains: 1". Surveyed by Fountain E Lane, Upton upon Severn.</p>	<p>1871-1940</p> <p>1894</p>	b494.01
15	<p>Signed and sealed inclosure award relating to the inclosure of Upton Common, Upton Commonable Field and Upton Arable Open and Common Fields in Upton upon Severn and Ripple. Surveyed by John Rayer Lane of Castlemorton.</p> <p><u>Note</u> The award is endorsed with a signed and sealed alteration to the 1863 inclosure award, 1866.</p>	1863	r494.01
16	<p>Inclosure plan of Upton upon Severn and Ripple Common Fields Inclosure. Annexe to 11350/15 above. <u>Scale</u> 3 chains:1". Surveyed by AR Jackson, Great Malvern.</p>	1863	s494.01
17	<p>Altered tithe apportionment and attached plan after inclosure. <u>Scale</u> 3 chains:1". Surveyed by AR Jackson, Great Malvern.</p>	1865	
18	<p>(i) CE Watson, <u>Numerical key to the tithe award of Upton upon Severn, referring to the owners of the land. Printed.</u></p> <p>(ii) 1-4 Photocopies of 1840 Tithe Plan of Upton upon Severn.</p> <p><u>See</u> BA 1572, class s760/572.</p> <p><u>Note</u> The above were removed from the wooden case at 11350/19.</p>	<p>[late 20th cent.]</p> <p>[late 20th cent.]</p>	494.01
* 19	<p>Upton upon Severn parish map. Being OS 1:2500 plans, Worcestershire, sheets XLVII 6, 7, 8, 10, 11, 12, 15, 16 cut to show the parish of Upton upon Severn, and mounted on 18 boards. Together with a key board, being part of OS 6" plan, Worcestershire, sheet XLVII NW, mounted on board and marked to show the area covered by the 1:2500 map boards. Also a key board showing an extract from the 1863 inclosure award. <u>See</u> 11350/15 above. The boards are contained in a specially made wooden case.</p> <p>* Box of plans has been split See note</p>	[c1887]	f494.01