

GLAMORGAN RECORD OFFICE/ARCHIFDY MORGANNWG
TEMPORARY LIST IN PROCESS OF AMENDMENT

Reference code: GB 0214 UC

Title: CARDIFF POOR LAW UNION

Dates : 1836-1930

Level of description: Fonds

Extent and medium: 2.5 cubic metres

Name of creator(s): Cardiff Poor Law Union

Administrative/biographical history

In 1836, the county of Glamorgan was divided into five Poor Law unions: Bridgend and Cowbridge, Cardiff, Merthyr Tydfil, Neath, and Swansea. The Cardiff, following the passing in 1834 of the Poor Law (Amendment) Act. The Cardiff Union consisted of 45 parishes at that time in Glamorgan and two parishes in the county of Monmouth. The Union extended into the Vale of Glamorgan and northwards as far as Eglwysilan, Llantrisant, and Llantwit Fardre. In 1836 the Union covered the following parishes:

Cardiff, St. John and St. Mary	Penarth
Barry	Pendoylan
Bonvilston	Penmark
Cadoxton	Pentyrch
Caerau	Peterston-super-Ely
Cogan	Porthkerry
Eglwysilan (until 1863)	Radyr
Lavernock	Roath
Leckwith	Rudry
Lisvane	Rumney (Mon.)
Llancarfan	St Andrews
Llandaff	St Brides-super-Ely
Llanedeyrn	St Fagans
Llandough	St Georges
Llanilltern	St Lythans
Llanishen	St Mellons (Mon.)
Llantrisant (until 1863)	St Nicholas
Llantrithyd	Sully
Llantwit Fardre (until 1863)	Van
Merthyr Dyfan	Wenvoe
Michaelston-le-pit	Welsh St Donats
Michaelston-super-Ely	Whitchurch

The parishes of Eglwysilan, Llantrisant, and Llantwit Fardre were removed from the Union in 1863, and joined with several parishes taken from the Merthyr Tydfil Union to form the new Pontypridd Union.

Poor Law Unions were established by the Poor Law (Amendment) Act 1834 with the purpose of providing welfare which until that date had been the responsibility of individual parishes. The latter were now grouped together in unions. A Board of Guardians was to be elected for the supervision of poor relief, with paid officials appointed to carry out administration. In Cardiff, the Board of Guardians consisted of representatives for its constituent parishes, a total of about 70 members in the 1890s. Most poor relief matters were dealt in the early years in the main meetings of the Guardians but separate committees were set up from the 1880s onwards to deal with specific functions of vaccination, rating assessment, school attendance, and its responsibility as a rural sanitary authority.

Outdoor relief was administered by local relieving officers, each responsible for a particular relief district. Funding of relief was to continue on the same basis as that made before the Act by means of poor rates, paid by all householders, and collected by the parish overseers. Relief to able-bodied applicants, and some able-bodied individuals, was to be made available in a union workhouse where living conditions were to be such as to deter all but the genuinely destitute. Outdoor relief in cash or in kind – was permitted for those who were not able-bodied under strict circumstances.

The workhouse remained central to poor law provision between 1836 and 1930 but outdoor relief of the poor became increasingly important during the 19th century than was originally intended by the Act 1834. Furthermore, different types of institution developed in response to different social requirements, notably infirmaries built for the sick either as part of the workhouse or as separate institutions, and industrial schools or cottage homes were built to accommodate and educate children separately from the adults living in the workhouse. Provision of medical care for the sick and provision of care for children became increasingly important central functions of the Guardians, a development speeded by the introduction of old age pensions in 1908 and a limited form of unemployment and health insurance in 1911 which reduced the numbers of those requiring poor relief from the Guardians. The Local Government Acts 1929 and 1930 abolished the poor law unions, transferring some welfare functions to County Councils and County Borough Councils, but left the Poor Law Act 1834 in place catering largely for those in need of long-term medical care. These remaining powers were transferred to local authority welfare services and the National Health Service in 1948.

Indoor relief was provided in a workhouse built in Cowbridge Road, Canton, in 1839, and almost entirely rebuilt in 1880-81. An infirmary was built as part of the workhouse in 1872 and enlarged several times. From 1863, children were accommodated in the Industrial Schools built at Ely, where they were taught trades. By the end of the nineteenth century, it had been decided to house most children in 'Scattered Homes', in different parts of the Union, each under the care of a foster mother; the remaining children were accommodated in the 'Headquarters Homes' which were erected on part of the Industrial Schools site. By 1903, the original Industrial Schools buildings were no longer used for children and were adapted for use as an auxiliary workhouse for adults - 'lunatics, mental defectives and the infirm'. This workhouse became known as Ely Lodge in 1914 and included Elm House, Ely, in Cardiff. The main workhouse became known as City Lodge.

In 1930 poor relief responsibilities of the Cardiff Board of Guardians were transferred by the Public Assistance Committee of Cardiff County Borough Council for that part which lay within the city and to the Public Assistance Committee Glamorgan County Council for the remainder. City Lodge and Ely Lodge continued in existence as Public Assistance Institutions. City Lodge was transferred to the National Health Service in 1948 becoming St David's Hospital.

Poor Law unions were a useful unit of local administration. Non-poor law functions consisted of:

- Rating valuation under the Union assessment Committee Act making Unions responsible for the approval of parish rating valuation prepared by parish overseers and for handling appeals against valuation. These duties were terminated by the Rating and Valuation Act 1925. The assessment and collecting of rates then passed to urban and rural district councils and supervision of rating and appeals passed to area assessment committees, advised and co-ordinated by County Councils. County Boroughs, such as Cardiff, gained sole responsibility for valuation.
- In 1872 the Guardians became responsible as a Rural Sanitary Authority for matters relating to public health in all parts of the Union except those areas covered by Canton, Cardiff, and Roath Local Boards of Health and by Penarth Local Board (from 1887) and Barry and Cadoxton Local Board (from 1888). The Guardians' responsibility for public health in the remaining parts of the Union passed in 1895 to the newly-created Llandaff and Dinas Powis (later re-named Cardiff) Rural District Council.
- Enforcement of school attendance in those areas of the union not included in school board areas. Unions appointed school attendance officers. In 1903 this function passed to the County Council and County Boroughs.
- Vaccination of all children from 1840, not simply those in receipt of poor relief. This responsibility passed in 1930 to County councils and County Borough councils.

Boards of Guardians were required under the Infant Life Protection Act 1897 to keep registers of persons receiving infants 'for hire or reward'. This duty passed to the County Council and County Borough under the Local Government Act 1929.

For more details on the records of Poor Law Unions, see the Glamorgan Record Office Guide to Research no. 3, Records of Poor Relief in the Glamorgan Record Office.

Most of the records of the Board of Guardians were transferred to the Record Office from the former Cardiff Central Library in 1976. Other records (particularly - but not exclusively - the records of the Rural Sanitary Authority) were deposited by the former Cardiff Rural District council in 1956 (acc. no. 926). Further small deposits were made by Glamorgan County Council in 1963 (acc. no. 1717); Vale of Glamorgan Borough Council in 1975 (acc. no. 3498); South Glamorgan County Council in 1991 (acc. no. 1991/169); and Cardiff County Borough Council in 1997 (acc. no. 1997/70). A number of items for the period before 1930, misplaced with records of the County Borough were transferred to the Cardiff Union papers in August 2008.

Archival history

The custodial history of these records has not been documented but it appears that they were divided between the different successor authorities. The records of the Guardians as Cardiff Rural Sanitary Authority, together with some yearbooks, abstracts and accounts and miscellaneous papers, were inherited by Cardiff Rural District Council in 1895. The minutes and letter books of the Board of Guardians, together with lists of paupers and yearbooks, were transferred to Cardiff Central Library at some point after 1930. The records of the children's homes passed to South Glamorgan County Council in 1974. It is unclear what happened to the records of the workhouse but since the building remained in use as a public assistance institution until 1948, it seems likely that they remained in the custody of the master of the institution. It appears that these were subsequently destroyed. Some records including the workhouse admission registers were reputedly lost during floods in the 1970s. Only one admission register (ref. UC/108) for the period 1846-1847 has survived.

Immediate source of acquisition

Cardiff Central Library, Cardiff Rural District Council, Glamorgan County Council, the Vale of Glamorgan Borough Council, South Glamorgan County Council, and Cardiff City and County Council.

Scope and content

Records of the Cardiff Poor Law Union, 1836-1930: Board of Guardians and committee minutes 1836-1930; register of officers 1902-1957; weekly returns of paupers 1914-1930; letter books (including appointments and applications letter books) 1868-1930; printed abstracts of accounts 1887-1926; year books 1893-1930; miscellaneous papers 1845-1925; Children's Homes, foster mothers' journals 1930; Vaccination Committee minutes 1890-1930; rating Assessment Committee minutes 1862-1927; rate books for Cogan 1895-1902, Lavernock 1911-2, Lisvane 1913, Llancaf 1884-5 and 1908-9, Llandaff survey 1918 and valuation 1921, Llandaff North valuation 1921, Llandough 1882-1902, Llanishen 1914, 1919 and 1920, Penarth 1880-1902, Pendoylan 1914, Roath (part) 1894, Van 1906-8, and Whitchurch valuations 1910 and 1921; Rural Sanitary Authority minutes 1872-1894 including ledgers 1873-1894; letter books 1872-1894; printed abstracts of accounts 1878-1894; annual reports of Medical Officer of Health 1875-1893; reports of Inspector of Nuisances 1873-1894; miscellaneous papers 1872-1894; and School Attendance Committee minutes 1877-1903.

Appraisal, destruction and scheduling information

All records which meet the collection policy of the Glamorgan Record Office have been retained.

Accruals

Accruals are not expected.

System of arrangement

Since the original order of the records has been lost, they have been arranged according to the particular function of the Board of Guardians to which they relate, and within each category according to the function of the officer who created the records: Poor Law functions – records of the Clerk to the Board of Guardians, and records relating to the children's homes; non-Poor Law functions – vaccination, rating assessment, Rural Sanitary Authority, school attendance; and miscellaneous records. Minor amendments have been made to the order of the description of particular items in this list. Items located and identified since October 2006 have been added to the list.

Conditions governing access

Items containing information on named individuals may be restricted in accordance with the Data Protection Act and Record Office policy.

Conditions governing reproduction

Normal Glamorgan Record Office conditions apply.

Language/scripts of material

English

Physical characteristics and technical requirements

Fair to poor condition

Finding aids

Detailed list available.

Existence and location of originals

Not applicable

Existence and location of copies

Not applicable

Related units of description

Records of Glamorgan County Public Assistance Committee and Social Welfare Committee; Glamorgan County Council Public Assistance (GCPA), Welfare, and Social Services departments. Cardiff County Borough Council minutes, Public Assistance Committee and Welfare Committee and Department(BC/PA); papers relating to acquisition and maintenance of Children's Homes in Cowbridge Road, Cardiff, 1910-1937 (BC/PAC/5/1).

South Glamorgan County Council Social Services Committee and Department; Children's Homes indexes and creed registers 1913-1949 (BC/PAC/5/2-4); Children's Homes admission registers and creed register 1891-1948 (SD/SC/5-6); registers of children hired out or taken as servants 1872-1949 (SD/SC/11); [Infant Life Protection] registers (SD/SC/13); Llandaff and Dinas Powis/Cardiff Rural District Council records (RDC); Glamorgan County Council County Rate Assessment Committee (GC/RA); Glamorgan County Council County Valuation Committee (GC/CV); Cardiff County Borough Council minutes relating to rating and valuation (BC/C).

Publication note

Edna Adams 'Indoor and Outdoor Relief for the Poor of Cardiff, 1926-1936', unpublished these for Diploma in Local History, 1993 (copy held in Glamorgan Record Office, library ref. C/193).

Note

Some records are held in an outside store and have to be ordered at least one working week before viewing.

Archivist's note

Compiled by the Glamorgan Record Office.

Rules or conventions

This description follows Glamorgan Record Office guidelines based on ISAD(G) compatible cataloguing guidelines for fonds level descriptions used by the Archives Network Wales.

Date of description

Listed before 2000; revised October 2006; amended and re-edited August 2008

RECORDS OF THE CLERK TO THE BOARD OF GUARDIANS

UC/1 Order of the Poor Law Commissioners for England and Wales, establishing Cardiff Union and constituting a Board of Guardians of the Union, with schedule of parishes included
[1 file]

Minutes

UC/2/1-64 **Minutes of the Board of Guardians, 1836-1930**
Volumes bear older numbers

UC/2/1	Minutes book (former no. 1)	Sep 1836-Mar 1839
UC/2/2	Minutes book (former no. 2)	Mar 1839-Mar 1843
UC/2/3	Minutes book (former no. 3)	Apr 1843-Oct 1846
UC/2/4	Minutes book (former no. 4)	Oct 1846-Nov 1849
UC/2/5	Minutes book (former no. 5)	Nov 1849-Dec 1852
UC/2/6	Minutes book (former no. 5a)	Jan 1853-Oct 1855
UC/2/7	Minutes book (former no. 6)	Nov 1855-Mar 1859
UC/2/8	Minutes book (former no. 7)	Mar 1859-Nov 1861
UC/2/9	Minutes book (former no. 8)	Nov 1861-Sep 1864
UC/2/10	Minutes book (former no. 9)	Sep 1864-Mar 1867
UC/2/11	Minutes book (former no. 10)	Apr 1867-Apr 1869
UC/2/12	Minutes book (former no. 11)	Apr 1869-Apr 1871
UC/2/13	Minutes book (former no. 12)	Apr 1871-Feb 1873
UC/2/14	Minutes book (former no. 12)	Feb 1873-Jan 1875
UC/2/15	Minutes book (former no. 13)	Feb 1875-Nov 1876
UC/2/16	Minutes book (former no. 14)	Dec 1876-Sep 1878
UC/2/17	Minutes book (former no. 15)	Sep 1878-Jul 1880
UC/2/18	Minutes book (former no. 16)	July 1880-Feb 1882
UC/2/19	Minutes book (former no. 17)	Mar 1882-Sep 1883
UC/2/20	Minutes book (former no. 18)	Sep 1883-Jan 1885
UC/2/21	Minutes book (former no. 19)	Feb 1885-Jul 1886
UC/2/22	Minutes book (former no. 20)	Jul 1886-Oct 1887
UC/2/23	Minutes book (former no. 21)	Nov 1887-Jan 1889

CARDIFF POOR LAW UNION**UC**

UC/2/24	Minutes book (former no. 22)	Jan 1889-Apr 1890
UC/2/25	Minutes book (former no. 23)	Apr 1890-Jul 1891
UC/2/26	Minutes book (former no. 25)	Jul 1891-Oct 1892
UC/2/27	Minutes book (former no. 26)	Oct 1892-Dec 1893
UC/2/28	Minutes book (former no. 27)	Dec 1893-Dec 1894
UC/2/29	Minutes book (former no. 28)	Dec 1894-Oct 1895
UC/2/30	Minutes book (former no. 29)	Oct 1895-Jul 1896
UC/2/31	Minutes book (former no. 30)	Jul 1896-Jul 1897
UC/2/32	Minutes book (former no. 31)	Jul 1897-Jul 1897
UC/2/33	Minutes book (former no. 32)	May 1898-May 1899
UC/2/34	Minutes book (former no. 33)	May 1899-Apr 1900
UC/2/35	Minutes book (former no.34)	Apr 1900-Apr 1901
UC/2/36	Minutes book (former no.35)	Apr 1901-Mar 1902
UC/2/37	Minutes book (former no.36)	Mar 1902-Mar 1903
UC/2/38	Minutes book (former no.37)	Mar 1903 -Apr 1904
UC/2/39	Minutes book (former no.38)	Apr 1904-Apr 1905
UC/2/40	Minutes book (former no.39)	Apr 1905-Apr 1906
UC/2/41	Minutes book (former no.40)	Apr 1906 -Apr 1907
UC/2/42	Minutes book (former no.41)	Apr 1907-Apr 1908
UC/2/43	Minutes book (former no.42)	Apr 1908-Apr 1909
UC/2/44	Minutes book (former no.43)	Apr 1909-Apr 1910
UC/2/45	Minutes book (former no.44)	Apr 1910-Apr 1911
UC/2/46	Minutes book (former no.45)	Apr 1911-Apr 1912
UC/2/47	Minutes book (former no.46)	Apr 1912-Apr 1913
UC/2/48	Minutes book (former no.47)	Apr 1913-Apr 1914
UC/2/49	Minutes book (former no.48)	Apr 1914-Apr 1915
UC/2/50	Minutes book (former no.49)	Apr 1915-Apr 1916
UC/2/51	Minutes book (former no.50)	Apr 1916-Apr 1917
UC/2/52	Minutes book (former no.51)	Apr 1917-Apr 1918
UC/2/53	Minutes book (former no.52)	Apr 1918-Apr 1919
UC/2/54	Minutes book (former no.53)	Apr 1919-Apr 1920
UC/2/55	Minutes book (former no.54)	Apr 1920-Apr 1921
UC/2/56	Minutes book (former no.55)	Apr 1921-Apr 1922

CARDIFF POOR LAW UNION

UC

UC/2/57	Minutes book (former no.56)	Apr 1922-Apr 1923
UC/2/58	Minutes book (former no.57)	Apr 1923-Apr 1924
UC/2/59	Minutes book (former no.58)	Apr 1924-Apr 1925
UC/2/60	Minutes book (former no.59)	Apr 1925-Apr 1926
UC/2/61	Minutes book (former no.60)	Apr 1926-Apr 1927
UC/2/62	Minutes book (former no.61)	Apr 1927-Apr 1928
UC/2/63	Minutes book (former no.62)	Apr 1928-Apr 1929
UC/2/64	Minutes book (former no.63)	Apr 1929-Mar 1930

[64 vols.]

Sanitary Committee

UC/3	Minutes of daily meetings (including refs. to cholera outbreak [1 vol.]	Aug 1849-Sep 1849
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Sub-committee minutes

These minutes are also found in the main series of minute books listed above UC/2/1-64]

Boarding-out committee

UC/4/1	Minutes book	Feb 1910-Apr 1915
UC/4/2	Minutes book	May 1915-Apr 1921
UC/4/3	Minutes book	May 1921-Nov 1926
UC/4/4	Minutes book	Dec 1926-Mar 1930

[4 vols.]

Building committee

UC/5/1	Minutes book	Apr 1892-Jun 1897
UC/5/2	Minutes book	Jul 1897-Jul 1902
UC/5/3	Minutes book	Sep 1902-Jul 1904
UC/5/4	Minutes book	Sep 1904-Jun 1907
UC/5/5	Minutes book	Jun 1907-Dec 1910
UC/5/6	Minutes book	Jan 1911-Oct 1914
UC/5/7	Minutes book	Oct 1914-Jan 1920
UC/5/8	Minutes book	Feb 1920 -Oct 1923
UC/5/9	Minutes book	Nov 1923-Oct 1928

CARDIFF POOR LAW UNION

UC

UC/5/10 Minutes book Nov 1928-Mar 1930
[10 vols.]

Children's homes visiting committee

UC/6/1 Minutes book Nov 1898-Jul 1901
UC/6/2 Minutes book Aug 1901-Aug 1903
UC/6/3 Minutes book Sep 1903-Jan 1908
UC/6/4 Minutes book Feb 1908-Nov 1911
UC/6/5 Minutes book Jan 1912-Mar 1917
UC/6/6 Minutes book Apr 1917-Mar 1920
UC/6/7 Minutes book Apr 1920-Jan 1925
UC/6/8 Minutes book Feb 1925-Feb 1930

[8 vols.]

Children in service committee

UC/7/1 Minutes book Jan 1899-Apr 1903
UC/7/2 Minutes book May 1903-Feb 1908
UC/7/3 Minutes book Mar 1908-Mar 1914
UC/7/4 Minutes book Apr 1914-Oct 1921
UC/7/5 Minutes book Feb 1921-Apr 1927
UC/7/6 Minutes book May 1927-Mar 1930

[6 vols.]

Dispensary committee

UC/8/1 Minutes book Jul 1894-Mar 1903
UC/8/2 Minutes book May 1903-Oct 1907
UC/8/3 Minutes book Nov 1907-Jan 1914
UC/8/4 Minutes book May 1913-Sep 1920
UC/8/5 Minutes book Oct 1920-Apr 1928
UC/8/6 Minutes book May 1928-Mar 1930

[6 vols.]

Ely Schools House sub-committee

CARDIFF POOR LAW UNION**UC**

UC/9/1	Minutes book, with minutes of Ely Schools Hospital sub-committee, July 1893 only	Jun 1892-Jul 1892
UC/9/2	Minutes book, with minutes of Ely Schools Building sub-committee, January-July 1892 [2 vols.]	Aug 1892-Apr 1894
Ely schools visiting committee		
UC/10/1	Minutes book	Oct 1893-Jul 1896
UC/10/2	Minutes book	Aug 1896-Aug 1900
UC/10/3	Minutes book [3 vols.]	Sep 1900-Mar 1903
Ely schools education committee		
UC/11	Minutes book [1 vol.]	Jan 1898-Jul 1902
Finance committee		
UC/12/1	Minutes book	Jan 1891-Apr 1896
UC/12/2	Minutes book	May 1896-Jul 1903
UC/12/3	Minutes book	Aug 1903-Apr 1908
UC/12/4	Minutes book	Apr 1908-Apr 1913
UC/12/5	Minutes book	May 1913-Aug 1918
UC/12/6	Minutes book	Sep 1918-Jul 1923
UC/12/7	Minutes book	Aug 1923-Feb 1929
UC/12/8	Minutes book [8 vols.]	Mar 1929-Mar 1930
General Purposes committee		
UC/13	Minutes book [1 vol.]	Nov 1895-May 1928
Out-relief revisory committee		
UC/14/1	Minutes book	Aug 1910-Jun 1912
UC/14/2	Minutes book	Jul 1912-Jul 1924
UC/14/3	Minutes book	Jul 1924-Jan 1928

CARDIFF POOR LAW UNION

UC

UC/14/4 Minutes book Jan 1928-Mar 1930
[4 vols.]

Maintenance and settlement committee

UC/15/1 Minutes book May 1914-Sep 1917
UC/15/2 Minutes book Oct 1917-Feb 1920
UC/15/3 Minutes book Feb 1920-Oct 1922
UC/15/4 Minutes book Nov 1922-Apr 1924
UC/15/5 Minutes book Apr 1924-Oct 1926
UC/15/6 Minutes book Oct 1926-July 1929
UC/15/7 Minutes book Aug 1929-May 1930
[7 vols.]

Wages Committee

UC/16 Minutes book Dec 1926-Nov 1927
[1 vol.]

Workhouse House Committee

UC/17 Minutes book Apr 1892-Apr 1894
[1 vol.]

Workhouse visiting Committee

UC/18/1 Minutes book Apr 1884-Oct 1889
UC/18/2 Minutes book Nov 1889-Feb 1894
UC/18/3 Minutes book Mar 1894-Jul 1897
UC/18/4 Minutes book Jul 1897-Jul 1901
UC/18/5 Minutes book Aug 1901-Aug 1903
UC/18/6 Minutes book Sep 1903-Jul 1906
UC/18/7 Minutes book Sep 1906-Jul 1909
UC/18/8 Minutes book Sep 1909-Apr 1913
UC/18/9 Minutes book May 1913-Mar 1917
[9 vols.]

Workhouse Visiting Committee and House

CARDIFF POOR LAW UNION**UC****Committee**

UC/19/1	Minutes book	Mar 1917-Dec 1919
UC/19/2	Minutes book	Jan 1920-Sep 1923

[2 vols.]

Workhouse House Committee

UC/20/1	Minutes book	Sep 1923-Apr 1928
UC/20/2	Minutes book	May 1928-Apr 1930

[2 vols.]

Workhouse Hospital Committee

UC/21/1	Minutes book	Apr 1892-May 1914
UC/21/2	Minutes book	Jun 1914-Dec 1923
UC/21/3	Minutes book	Jan 1924-Jan 1930

[3 vols.]

General Purposes and Building Committees, and various ad-hoc committees

UC/22	Minutes of meetings <i>re</i> provision of new board room and offices	Jul 1900-Jun 1907
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[1 vol.]

All sub-committees

UC/23	Minutes book	Jan 1922-Mar 1923
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[1 vol.]

Agendas for Board of Guardians' meetings

UC/24/1	Minutes book	Dec 1893-Apr 1898
UC/24/2	Minutes book	Apr 1898-Apr 1901
UC/24/3	Minutes book	Apr 1901-Apr 1904
UC/24/4	Minutes book	Apr 1904-Apr 1907
UC/24/5	Minutes book	Apr 1907-Mar 1910
UC/24/6	Minutes book	Apr 1910-Mar 1913
UC/24/7	Minutes book	Apr 1913-Apr 1919
UC/24/8	Minutes book	Apr 1919-Mar 1925
UC/24/9	Minutes book	Apr 1925-Mar 1930

[9 vols.]

Agendas and reports for sub-committee meetings

From April 1930, the agendas and reports relate to Cardiff City Council Public Assistance Committee

UC/25 Agendas and reports book Jan 1930-Sep 1931
[1 vol.]

Lady visitor

UC/26 Resolution of the Board relating to the duties of the 1909-1918
Lady Visitor of girls for whom the Union was
responsible
[1 vol.]

Clerk's Account Books

UC/27 Clerk's Petty Cash Book 1883-1890
Records details of payments made by the clerk, with
expenditure allocated to the Cardiff Union, the Rural
Sanitary Authority, the Local Health Board and School
Attendance Committee
[1 vol.]

UC/28 Clerk's petty cash account book 1886-1900
Records daily payments of clerk; also contains
accounts regarding payment of school fees for outdoor
pauper children.
Names of individual children are not given
[1 vol.]

Records relating to officers

For records relating to applications for posts in the
Union, see UC/43 and UC/59

UC/29 Register of officers 1902-1957
Recording name, position, dates of commencing and
finishing employment.
Arranged alphabetically
[1 vol.]

Statistics

- | | | |
|-------|---|-------------------|
| UC/30 | Weekly returns of number of paupers
Names of paupers are not given
[1 vol.] | 1914-1930 |
| UC/31 | Weekly returns to Local Government inspectors of
persons receiving indoor and outdoor relief
Names of paupers are not given
[1 vol.] | Mar 1929-Apr 1930 |

Outdoor Relief

- | | | |
|-------|---|-------------------|
| UC/32 | Outdoor relief order book
Recording names of those receiving relief, and
amount of relief given
[1 vol.] | Jan 1905-Sep 1905 |
|-------|---|-------------------|

Children

For other records relating to the care of children, see
BC/PAC 5/1, SD/SC 11, and SD/SC 13

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|-------|---|-----------|
| UC/33 | Register of children maintained by the Guardians in
institutions and schools other than those provided by
the Guardians | 1889-1915 |
|-------|---|-----------|

(Poor Law Unions did not accommodate all the
children for whom they were responsible in their own
institutions; for various reasons, some were sent to
other institutions, either locally or in other parts of
the country. This register records the names of
children, the name of institution they were in, how
long they stayed there, and the weekly cost. It is
arranged and indexed by the name of the institution)

[1 vol.]

Records relating to settlement

Each Union was financially responsible for the relief
of its own poor, those who had 'settlement' there.
Paupers who were chargeable to (i.e. had
settlement in) a Union outside that in which they
were claiming relief could be removed, or the
expenses incurred in their relief could be charged to
their Union of settlement.

- | | | |
|-------|---------------------------|------------------|
| UC/34 | Non-settled poor accounts | Sep and Dec 1874 |
|-------|---------------------------|------------------|

Invoices and receipts for payments made by the Cardiff Union in respect of paupers with settlement in the Cardiff Union relieved by the following Unions (recording names of paupers):

Axbridge
 Bridgend and Cowbridge
 Clifton
 Liverpool
 Neath
 Newport
 Pembroke
 Pontypridd
 [1 bdle.]

Legal Records

UC/35	Bye-laws of the Cardiff Union Standing orders for the conduct of Board of Guardians meetings, as well as rules for outdoor relief of paupers] [1 paper, printed]	24 Sep 1836
UC/36	Sealed orders of Guardians with enclosed correspondence from the Local Government Board and other papers [1 vol.]	1836-1892
UC/37	Register of deeds and insurance policies [1 vol.]	1844-1927
UC/38	Schedule of deeds of Union properties [1 file]	1914
UC/39	Draft Agreement between Glamorgan County Council and the Corporation of Cardiff, vesting freehold and leasehold property of the Cardiff Board of Guardians in the two Councils, with schedules of properties [1 file]	1929
	<u>Letter books</u>	
	Correspondence with the Local Government Board/Ministry of Health (Boards of Guardians were responsible to the Local Government Board from 1871 until 1919. In 1920, the Ministry of Health took over the functions of the Local Government Board)	1878-1930
UC/40/1	Correspondence	Jan 1878-Sep 1879

CARDIFF POOR LAW UNION**UC**

UC/40/2	Correspondence	Oct 1879-Sep 1881
UC/40/3	Correspondence	Sep 1881-Dec 1882
UC/40/4	Correspondence	Jan 1883-May 1884
UC/40/5	Correspondence	Apr 1884-Jan 1886
UC/40/6	Correspondence	Jan 1886-May 1887
UC/40/7	Correspondence	May 1887-Aug 1888
UC/40/8	Correspondence	Sep 1888-Apr 1890
UC/40/9	Correspondence	May 1890-May 1892
UC/40/10	Correspondence	Jun 1892-Oct 1893
UC/40/11	Correspondence	Oct 1893 - Jul 1894
UC/40/12	Correspondence	Jul 1894-Nov 1894
UC/40/13	Correspondence	Nov 1894-May 1895
UC/40/14	Correspondence	May 1895-Dec 1895
UC/40/15	Correspondence	Jan 1896-Apr 1896
UC/40/16	Correspondence	May 1896-Aug 1896
UC/40/17	Correspondence	Aug 1896-Feb 1897
UC/40/18	Correspondence	Mar 1897-Aug 1897
UC/40/19	Correspondence	Sep 1897-Feb 1898
UC/40/20	Correspondence	Mar 1898-Sep 1898
UC/40/21	Correspondence	Sep 1898-Feb 1899
UC/40/22	Correspondence	Feb 1899- Aug 1899
UC/40/23	Correspondence	Sep 1899-Oct 1900
UC/40/24	Correspondence	Oct 1900-Sep 1901
UC/40/25	Correspondence	Oct 1901-Sep 1902
UC/40/26	Correspondence	Oct 1902-Sep 1903
UC/40/27	Correspondence	Oct 1903-Sep 1904
UC/40/28	Correspondence	Oct 1904-Sep 1905
UC/40/29	Correspondence	Oct 1905-Mar 1907
UC/40/30	Correspondence	Apr 1907-Mar 1908
UC/40/31	Correspondence	Apr. 1908-Mar 1909
UC/40/32	Correspondence	Apr 1910-Mar 1911
UC/40/33	Correspondence	Apr 1911-Feb 1912
UC/40/34	Correspondence	Mar 1912-Feb 1913

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UC/40/35	Correspondence	Mar 1913-Mar 1914
UC/40/36	Correspondence	Apr 1914-Mar 1915
UC/40/37	Correspondence	Mar 1915-Mar 1917
UC/40/38	Correspondence	Apr 1917-Dec 1918
UC/40/39	Correspondence	Jan 1919-Jul 1920
UC/40/40	Correspondence	Jul 1920-Oct 1921
UC/40/41	Correspondence	Jan 1922-Jan 1923
UC/40/42	Correspondence	Feb 1923-Jan 1924
UC/40/43	Correspondence	Jan 1924-Sep 1924
UC/40/44	Correspondence	Sep 1924 - Jan 1925
UC/40/45	Correspondence	Oct 1925-Sep 1926
UC/40/46	Correspondence	Oct 1926-Sep 1927
UC/40/47	Correspondence	Oct 1927-Sep 1928
UC/40/48	Correspondence	Oct 1928-Sep 1929
UC/40/49	Correspondence	Oct 1929-Mar 1930

[49 vols.]

Correspondence with Local Government Board/Ministry of Health, 'Sanctions', regarding permission to make appointments, spend money etc. It was often necessary to obtain permission for relatively minor matters

1873-1925

UC/41/1	Correspondence	Feb 1873-Sep 1881
UC/41/2	Correspondence	Oct 1881-Apr 1887
UC/41/3	Correspondence	Apr 1887-Oct 1890
UC/41/4	Correspondence	Oct 1890-Apr 1894
UC/41/5	Correspondence	May 1894-Sep 1895
UC/41/6	Correspondence	Nov 1895-Dec 1896
UC/41/7	Correspondence	Jan 1897-Sep 1898
UC/41/8	Correspondence	Oct 1898-Mar 1901
UC/41/9	Correspondence	Apr 1901-Mar 1903
UC/41/10	Correspondence	Apr 1903-Mar 1905
UC/41/11	Correspondence	Apr 1905-Mar 1908
UC/41/12	Correspondence	Mar 1908-Mar 1911

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UC/41/13	Correspondence	Apr 1911-Mar 1913
UC/41/14	Correspondence	Apr 1913-May 1916
UC/41/15	Correspondence	Jun 1916-Jul 1922
UC/41/16	Correspondence	Jul 1922-May 1925

[16 vols.]

Correspondence with Local Government Board /
Ministry of Health, 'Specials', 1897-1930

UC/42/1	Correspondence	Apr 1897-Sep 1903
UC/42/2	Correspondence	Oct 1903-Dec. 1913
UC/42/3	Correspondence	Mar 1914-Apr. 1919
UC/42/4	Correspondence	May 1919- Sep 1924
UC/42/5	Correspondence	Oct 1924-Mar 1930

[5 vols.]

Appointments and applications letter books,
containing application forms completed by
applicants for posts in the Union, together with
testimonials submitted

UC/43/1	Letterbook	Jun 1868-Apr 1895
UC/43/2	Letterbook	Jun 1895-Apr 1899
UC/43/3	Letterbook	Mar 1899-Oct 1902
UC/43/4	Letterbook	May 1902-Mar 1905
UC/43/5	Letterbook	Jan 1905-Aug 1908
UC/43/6	Letterbook	Oct 1908-Jun 1911

[6 vols.]

Draft letterbooks (outward)

UC/44/1	Draft letterbook	Jul 1892-May 1893
UC/44/2	Draft letterbook	May 1893-Oct.1894

[2 vols.]

Admissions and discharges to workhouse

UC/108/1	Cardiff Union Workhouse admission and discharge register	1846-1847
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[1 vol.]

Financial papers

Abstracts [of accounts], Lists of Paupers and Year Books

From March 1853 to March 1887, volumes were produced half-yearly, entitled 'Abstracts and Lists of Paupers'; they contain information on the Guardians and officers of the Union and abstracts of the accounts of the Union, as well as the names of indoor and outdoor paupers. From Sep. 1887, half-yearly Abstracts of Accounts were produced separately from the Lists of Paupers, but copies of the Abstracts were bound together with the Lists of Paupers until March 1894. From September 1894, copies of the Abstracts were no longer bound with the Lists of Paupers.

Throughout the whole period, the Lists of Paupers record the names of all paupers in Union institutions, with details of the number of days which they have spent in the institution. They also list all those in receipt of outdoor relief, by parish, with details of the relief given and reasons for needing relief.

Half years ending:

UC/45/1	Abstracts, lists of paupers and year book	Mar 1853-Mar 1863
UC/45/2	Abstracts, lists of paupers and year book	Mar 1864-Sep 1869
UC/45/3	Abstracts, lists of paupers and year book	Sep 1870-Sep 1876
UC/45/4	Abstracts, lists of paupers and year book	Mar 1877-Oct 1880
UC/45/5	Abstracts, lists of paupers and year book	Mar 1881-Oct 1884
UC/45/6	Abstracts, lists of paupers and year book	Mar 1885-Mar 1888
UC/45/7	Abstracts, lists of paupers and year book	Oct 1888 - Mar 1891
UC/45/8	Abstracts, lists of paupers and year book	Oct 1891-Mar 1894
UC/45/9	Abstracts, lists of paupers and year book	Oct 1894-Mar 1899
UC/45/10	Abstracts, lists of paupers and year book	Sep 1899-Mar 1904
UC/45/11	Abstracts, lists of paupers and year book	Sep 1904-Mar 1908
UC/45/12	Abstracts, lists of paupers and year book	Oct 1908-Mar 1912

[12 vols.; printed]

Abstracts of Accounts

For accounts 1853-86, see UC/38/1-6

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UC/46/1	Abstracts	Mar 1887-Mar 1892
UC/46/2	Abstracts	Mar 1893-Mar. 1900
UC/46/3	Abstracts	Mar 1901-Mar 1907
UC/46/4	Abstracts	Mar 1908-Mar 1914
UC/46/5	Abstracts	Mar 1918-Mar 1919
UC/46/6	Abstracts	Mar 1924-Mar 1925
UC/46/7	Abstracts	Mar 1925-Mar 1926

[7 vols.; printed]

Year Books

These contain diaries, showing dates of committee meetings; they also contain information on the guardians and officers, the relieving districts, and the workhouse, Ely Schools and Scattered Homes, with plans of the buildings and dietaries.

years Jun to May:

UC/47/1	Year book	1893-1898
UC/47/2	Year book	1898-1903
UC/47/3	Year book	1903-1909
UC/47/4	Year book	1909-1915
UC/47/5	Year book (1918-1919 missing)	1915-1918, 1919-1925
UC/47/6	Year book	1925-1930

[6 vols.; printed]

Miscellaneous Papers

UC/48	'Medical and Relieving Officers' Quarterly Returns etc' Returns of relieving officers on number of removal orders made, 1845; numbers receiving outdoor relief Feb. 1846 and Feb. 1847; and examinations of paupers regarding settlement, recording names of paupers and details of length of residence in the Union, n.d.] [1 bdle.]	1845-1847
UC/49	'Miscellaneous letters and documents' [1 bdle.]	1846-1849
UC/50	Correspondence	1856

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	[1 bdle.]	
UC/51	Correspondence and miscellaneous papers [1 bdle.]	1867-1870
UC/52	Invoices and receipts [1 bdle.]	1848
UC/53	Invoices, receipts and estimates [1 bdle.]	1868-1875
UC/54	Cholera returns Daily returns of new cases of cholera, giving initials, age and address of those affected [1 bdle.]	Sep 1866
UC/55	Evidence taken at an enquiry held by a committee of the Board of Guardians into the circumstances attending the confinement of Anne Arnott, 1868 (Ann Arnott gave birth to a child in a Cardiff street after having been refused admission to the workhouse) [2 files, draft and fair copy]	1868
UC/56	Statistics regarding proposed division of the Union Tables showing expenditure, rateable values and contributions per parish, contrasting the urban and rural parishes] [1 file]	1869
UC/57	Papers relating to enquiry into method of remuneration of medical officers [1 bdle., 1 paper, 1 file]	1869
UC/58	Papers relating to the payment of school fees for pauper children Including lists of the names of pauper children attending the following schools: Llandaff Girls School; St. Mellons School; Catholic Schools, David Street; Bute Town National Schools; Penmark School; Llanishen School [1 bdle.]	1870-1872
	Testimonials and Letters of Application:	1870-1874
UC/59/1	Letter of application and testimonials submitted by W.M. Durke, applying for post of master of the workhouse	1870
UC/59/2	Letter of application submitted by Harriet Symons applying for the post of female labour superintendent	1871

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UC/59/3	Testimonials supplied to Peter Wride on his application for post of superintendent relieving officer at Liverpool	1873
UC/59/4	Letter of application and testimonial, submitted by George Rogers, applying for post of porter and superintendent of labour [2 files, 2 papers, 1 bdle.]	1874
UC/60	Report on the Competition Drawings for the proposed workhouse enlargement, 1870 [1 booklet, printed]	1870
UC/61	Papers regarding elections for school boards for Llancarfan, St. George and St. Brides-super-Ely, Cadoxton-juxta- Barry, Penarth, Roath, and Whitchurch (Boards of Guardians were responsible for organising the setting up of school boards on the petition of ratepayers) [1 bdle.]	1874-1876
UC/62	Papers <i>re</i> election for Penarth Local Board of Health (Boards of Guardians were responsible for arranging the first elections when a Local Board of Health was set up; Penarth LBH was set up in 1875) [1 bdle.]	1875
UC/63	Register of Applications, Tenders and Plans, 1886-90 (This volume appears to have been used as an 'office diary', recording the names of those applying for positions and those applying for tenders, and also recording numbers of plans submitted for approval by the RSA; it also contains messages left for officials who were out of the office) [1 vol.] Printed Notices	1886-1890
UC/64/1	Election of Guardians Notice of persons nominated and elected, giving nos. of votes cast for each.	1866
UC/64/2	Notice of Public Inquiry into proposal for erection of infirmary at Llandough, 1925 [2 papers, printed]	1925

CHILDREN'S HOMES

Children under the care of the Board of Guardians were after 1863 accommodated in the Industrial Schools at Ely, where they were taught a trade. Towards the end of the nineteenth century, however, there was a change in the policy of the Guardians towards the care of children, and most children were accommodated in 'Scattered Homes' under the care of foster mothers. A 'Headquarters Home' was erected on part of the Industrial Schools site, and the Industrial Schools were converted for use by adults.

These journals relate to two different, un-named Scattered Homes. They record the names and dates of birth of the children in the homes, but no other information.

For creed registers 1905-49 and information on admissions to children's homes, 1891-1948, **see** B/C PAC 5/2-4, SD/SC 6, and SD/SC 5

Foster mother's journals

UC/65/1	Foster mother's journal [1 vol.]	c.1930
UC/65/2	Foster mother's journal [1 vol.]	Apr 1930

NON-POOR LAW FUNCTIONS OF THE GUARDIANS**Vaccination**

The Boards of Guardians were responsible for arranging vaccination for all children, not only those in receipt of relief.

UC/66/1	Minutes book	May 1890-Aug 1898
UC/66/2	Minutes book	Oct 1898-Jul 1905
UC/66/3	Minutes book	Sep 1905-Mar 1910
UC/66/4	Minutes book	Apr 1910-Dec 1914
UC/66/5	Minutes book	Jan 1915-Apr 1921
UC/66/6	Minutes book	May 1921-Apr 1928
UC/66/7	Minutes book	May 1928-Mar 1930
	[7 vols.]	
UC/67	Vaccination register (Recording the dates when vaccination lists were returned by doctors to the Guardians. No names of those vaccinated are recorded) [1 vol.]	1922-1930
UC/68	Papers relating to vaccination arrangements (Recording names of vaccinators and dates and locations for vaccination) [1 bdle.]	1848

Rating assessment and collection

Boards of Guardians were responsible for the valuation of properties for the purposes of rating and for the collection of rates. The Rating Assessment Committee dealt also with appeals against valuation.

Rating Assessment Committee

UC/69/1	Minutes book	Aug 1862-Feb 1879
UC/69/2	Minutes book	Mar 1879-Oct 1888
UC/69/3	Minutes book	Nov 1888-Aug 1893
UC/69/4	Minutes book	Sep 1893-Dec 1898
UC/69/5	Minutes book	Jan 1899-Dec 1903
UC/69/6	Minutes book	Feb 1904-Mar 1907
UC/69/7	Minutes book	Mar 1907-Oct 1912
UC/69/8	Minutes book	Nov 1912-Apr 1920
UC/69/9	Minutes book	Jun 1920-Feb 1926
UC/69/10	Minutes book	Mar 1926-Mar 1927

[10 vols.; fair condition]

UC/70	Contracts and draft contracts for valuation of parishes of Eglwysilan and Llantwit Fardre [3 papers]	1848
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UC/71	Miscellaneous papers concerning assessment and valuation, including appeals against valuations [1 bdle. of papers]	1848-1868
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Poor rates valuation and rates books

UC/72/1	Cogan parish rates book	Nov 1895-Nov 1896
UC/72/2	Cogan parish rates book	May 1899-May 1900
UC/72/3	Cogan parish rates book	Nov 1900-May 1902
	[3 vols.]	
UC/110	Lavernock parish rates book [1 vol.]	Oct 1911-Mar 1912
UC/111	Lisvane parish rates book	May 1913-Sep 1913

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	[1 vol.]	
UC/112/1	Llancarfan parish poor rates book	Nov 1884-Mar 1885
UC/112/2	Llancarfan parish poor rates book	Oct 1908-Mar 1909
	[2 vols.]	
UC/114	Llandaff parish survey for valuation list [1 vol.]	1913
UC/111/1	Llandaff parish new rates valuation book [1 vol.]	1921
UC/111/2	Llandaff North parish new rates valuation book [1 vol.]	1921
UC/73/1	Llandough parish rates book	Oct 1882-Nov 1884
UC/73/2	Llandough parish rates book	May and Nov 1896
UC/73/3	Llandough parish rates book	May 1897-Nov 1898
UC/73/4	Llandough parish rates book	May 1899-May 1900
UC/73/5	Llandough parish rates book	May 1901-May 1902
	[5 vols.]	
UC/110/1	Llanishen parish rates valuation book	1914
UC/110/2	Llanishen parish poor rates and special expenses valuation book	1919
UC/110/3	Llanishen parish poor rates and special expenses valuation book	1920
	[3 vols.]	
UC/74/1	Penarth parish rate book	Jun 1880
UC/74/2	Penarth parish rate book	May 1881
UC/74/3	Penarth parish rate book	Oct 1881
UC/74/4	Penarth parish rate book	May 1882
UC/74/5	Penarth parish rate book	May 1883
UC/74/6	Penarth parish rate book	Oct 1883
UC/74/7	Penarth parish rate book	May 1884
UC/74/8	Penarth parish rate book	Nov 1884
UC/74/9	Penarth parish rate book	May 1885
UC/74/10	Penarth parish rate book	Nov 1885

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UC/74/11	Penarth parish rate book	May 1886
UC/74/12	Penarth parish rate book	Oct 1886
UC/74/13	Penarth parish rate book	Apr 1887
UC/74/14	Penarth parish rate book	Nov 1887
UC/74/15	Penarth parish rate book	May 1888
UC/74/16	Penarth parish rate book	Nov 1888
UC/74/17	Penarth parish rate book	May 1889
UC/74/18	Penarth parish rate book	Oct 1889
UC/74/19	Penarth parish rate book	May 1890
UC/74/20	Penarth parish rate book	Nov 1890
UC/74/21	Penarth parish rate book	Dec 1891
UC/74/22	Penarth parish rate book	Jun 1892
UC/74/23	Penarth parish rate book	Oct 1892
UC/74/24	Penarth parish rate book	May 1893
UC/74/25	Penarth parish rate book	Nov 1893
UC/74/26	Penarth parish rate book	May 1895
UC/74/27	Penarth parish rate book	Nov 1895
UC/74/28	Penarth parish rate book	May 1896
UC/74/29	Penarth parish rate book	Nov 1896
UC/74/30	Penarth parish rate book	May 1897
UC/74/31	Penarth parish rate book	Nov 1897
UC/74/32	Penarth parish rate book	May 1898
UC/74/33	Penarth parish rate book	Oct 1898
UC/74/34	Penarth parish rate book	May 1899
UC/74/35	Penarth parish rate book	Nov 1899
UC/74/36	Penarth parish rate book	May 1900
UC/74/37	Penarth parish rate book	Nov 1890
UC/74/38	Penarth parish rate book	May 1901
UC/74/39	Penarth parish rate book	Nov 1901
UC/74/40	Penarth parish rate book	May 1902
UC/74/41	Penarth parish rate book	Nov 1902

[41 vols.]

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UC/113	Pendoylan parish poor rates book [1 vol.]	May 1914-Sep 1914
UC/114	Roath parish poor rates book. District no.2 Cathays, Park, Adamsdown, Newport Road areas [1 vol.]	1894
UC/115/1	Van parish poor rates book	May 1906-Sep 1906
UC/115/2	Van parish poor rates book [2 vols.]	Oct 1907-Mar 1908
UC/109/1	Whitchurch parish. New poor rates valuation specifying number, name of occupier, owner, description or situation, rateable value, etc [1 vol.; poor condition]	1910
UC/109/2	Whitchurch parish. Poor rates valuation no. 1 Details as above [1 vol.; fair condition]	1921

RURAL SANITARY AUTHORITY

From 1872 to 1894 the Board of Guardians constituted the Rural Sanitary Authority for those parishes in the Union which were outside the borough of Cardiff and had no Local Board of Health (a Local Board was formed in Penarth in 1875, and in Cadoxton-juxta-Barry in 1888). The Rural Sanitary Authority was responsible for sewerage and water supplies, control of nuisances and other public health matters. In 1895, rural sanitary authorities were replaced by rural district councils, following the Local government Act of 1894; the Cardiff Union Rural Sanitary Authority was replaced by the Llandaff and Dinas Powys Rural District Council.

For the records of Llandaff and Dinas Powys RDC, see RDC/.

Cardiff Union RSA minutes

UC/75/1	Minutes book	Aug 1872-Jun 1878
UC/75/2	Minutes book	Jul 1878-Sep 1884
UC/75/3	Minutes book	Oct 1884-Sep 1887
UC/75/4	Minutes book	Oct 1887-Apr 1892
UC/75/5	Minutes book	May 1892-Dec 1894

[5 vols.]

Bye-laws made by the Board of Guardians

UC/76/1	Draft byelaws for sanitary purposes	1875
UC/76/2	Byelaws for Sanitary purposes	1875
UC/76/3	Byelaws with respect to nuisances	1885
UC/76/4	Byelaws with respect to new streets and buildings and nuisances	1885
UC/76/5	Byelaws with respect to slaughterhouses	1892
UC76/6	Byelaws with respect to new streets and buildings	1893

[1 file and 5 booklets; printed]

UC/77	Regulations made by the Board of Guardians under the Contagious Diseases (Animals) Act 1886 and Dairies, Cow-sheds and Milkshops Order of 1885, 1887 [1 booklet, printed]	1886-1887
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UC/78	Model byelaws issued by the Local Government Board for the use of sanitary authorities, III, Common Lodging Houses [1 booklet, printed]	1887
General Ledgers		
UC/79/1	Ledger, including parochial accounts, later found in separate parochial ledgers	Apr. 1873 - Mar. 1875
UC/79/2	Ledger	Apr 1875-Sep 1879
UC/79/3	Ledger	Oct 1879-Mar 1884
UC/79/4	Ledger	Apr 1884-Sep 1887
UC/79/5	Ledger	Oct 1887-Oct 1891
UC/79/6	Ledger	Oct 1891-Oct 1894
	[6 vols.]	
Parochial Ledgers		
UC/80/1	Ledger	half years ending: Sep 1875-Sep 1877
UC/80/2	Ledger	Mar 1878-Sep 1880
UC/80/3	Ledger	Mar 1881-Mar 1883
UC/80/4	Ledger	Sep 1883-Mar 1886
UC/80/5	Ledger	Sep 1886-Sep 1888
UC/80/6	Ledger	Mar 1889-Sep 1891
UC/80/7	Ledger [7 vols.]	Mar 1892-Sep 1894
UC/81	Parochial ledger (showing expenditure by parishes in detail) [1 vol.]	Apr 1888-Feb 1894
UC/82	Accounts book (detailing payments made to RSA, later to Llandaff and Dinas Powys RDC)	Jun 1886-Jun 1897
Vouchers		
Invoices presented to RSA and receipts for payments made by RSA, bound into volume		
UC/83/1	Vouchers volume	Sep. 1878 - Dec. 1880
UC/83/2	Vouchers volume	Dec. 1880 - Sep. 1882

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UC/83/3	Vouchers volume	Oct. 1882 - Sep. 1884
UC/83/4	Vouchers volume	Sep 1884-Mar 1886
UC/83/5	Vouchers volume	Apr 1886-Sep 1887
UC/83/6	Vouchers volume	Sep 1887-Mar 1888
UC/83/7	Vouchers volume	Apr 1888-Mar 1889
UC/83/8	Vouchers volume	Apr 1889-Mar 1890
UC/83/9	Vouchers volume	Apr 1890-Mar 1891
UC/83/10	Vouchers volume	Apr 1891-Sep 1891
UC/83/11	Vouchers volume	Sep 1891-Sep 1892
UC/83/12	Vouchers volume	Oct 1892-Sep 1893
UC/83/13	Vouchers volume	Oct. 1893-Jun 1894
UC/83/14	Vouchers volume	Jun 1894-Dec 1894

[14 vols.]

Water Rate

UC/84	Receipt and Payment Book, Pentyrch, 1892-1901 Listing names of ratepayers of Pentyrch from 1894 and the amount of water rate paid] [1 vol.]	1892-1901
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Cheque accounts

UC/85	Cheques drawn [1 vol.]	1890-1896
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Financial statementsStatements of accounts, showing receipts, expenditure,
balances and liabilities, by parish

half years ending:

UC/86/1	Financial statements	Mar 1888
UC/86/2	Financial statements	Sep 1888
UC/86/3	Financial statements	Mar 1889
UC/86/4	Financial statements	Sep 1889
UC/86/5	Financial statements	Mar. 1890

[5 papers]

Abstracts of the accounts of Cardiff Union RSA

half years ending:

CARDIFF POOR LAW UNION**UC**

UC/87/1	Abstract of accounts	Mar. 1878
UC/87/2	Abstract of accounts	Oct.1878
UC/87/3	Abstract of accounts [3 vols.]	Mar. 1879

years ending:

UC/87/4	Abstract of accounts	Mar 1889
UC/87/5	Abstract of accounts	Mar 1881
UC/87/6	Abstract of accounts	Mar 1882
UC/87/7	Abstract of accounts	Mar 1883
UC/87/8	Abstract of accounts	Mar 1884
UC/87/9	Abstract of accounts	Mar 1885
UC/87/10	Abstract of accounts	Mar 1886
UC/87/11	Abstract of accounts	Mar 1887
UC/87/12	Abstract of accounts	Mar 1889
UC/87/13	Abstract of accounts	Mar 1890
UC/87/14	Abstract of accounts	Mar 1891
UC/87/15	Abstract of accounts	Mar 1892
UC/87/16	Abstract of accounts	Mar 1893
UC/87/17	Abstract of accounts [17 vols.]	Mar 1894

Rates

UC/88	RSA rate book for parish of Cadoxton [1 vol.]	c.1900
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Register of plans

UC/89	Register of Plans submitted to the RSA for approval [1 vol.]	1885 - 1893
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Medical Officer of Health

UC/90/1	Annual reports	1875
UC/90/2	Annual reports	1876
UC/90/3	Annual reports	1877
UC/90/4	Annual reports	1878

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UC/90/5	Annual reports	1879
UC/90/6	Annual reports	1880
UC/90/7	Annual reports	1881
UC/90/8	Annual reports	1882
UC/90/9	Annual reports	1884
UC/90/10	Annual reports	1885
UC/90/11	Annual reports	1886
UC/90/12	Annual reports	1887
UC/90/13	Annual reports	1888
UC/90/14	Annual reports	1889
UC/90/15	Annual reports	1890
UC/90/16	Annual reports	1891
UC/90/17	Annual reports	1892
UC/90/18	Annual reports	1893

[18 booklets; printed]

Surveyor and Inspector of NuisancesReports

Monthly, annual and special reports of the Surveyors and Inspectors of Nuisances and of the Medical Officer of Health]

UC/91/1	Reports	Jan 1873-Dec 1873
UC/91/2	Reports	Jan 1874-Dec 1874
UC/91/3	Reports	Jan 1875-Dec 1875
UC/91/4	Reports	Jan 1876-Dec 1876
UC/91/5	Reports	Jan 1877-Dec. 1877
UC/91/6	Reports	Jan. 1878 - Sep. 1879
UC/91/7	Reports	Oct. 1879 - May 1881
UC/91/8	Reports	June 1881 - Dec. 1882
UC/91/9	Reports	Jan. 1883 - Aug. 1884
UC/91/10	Reports	Sep. 1884 - Dec. 1885
UC/91/11	Reports	Jan. 1886 - Aug. 1887
UC/91/12	Reports	Sep. 1887 - Aug. 1888
UC/91/13	Reports	Sep. 1888 - Sep. 1889

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UC/91/14	Reports	Oct. 1889 - Aug. 1890
UC/91/15	Reports	Aug. 1890 - Nov. 1891
UC/91/16	Reports	Dec. 1891 - Dec. 1892
UC/91/17	Reports	Dec 1892 - May 1893
UC/91/18	Reports	May 1893 - Nov. 1894

[13 vols. and 5 bdles.]

UC/93	River Pollution Report by the Surveyor and Inspector of Nuisances, Includes reports on the Rivers Rhymney, Taff and Ely] [1 booklet, printed]	13 Aug 1890
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Proposed extension of the Borough of Cardiff Rural Sanitary Authority of Cardiff

UC/92	Report on the Proposed Extension of the Borough of Cardiff to the Rural Sanitary Authority of Cardiff Union by Arthur J. Harris [1 booklet; printed]	1889
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Letter books

UC/94/1	Letter book (outward)	Nov 1872-Apr 1875
UC/94/2	Letter book (outward)	Aug 1875-Jul 1877
UC/94/3	Letter book (outward)	Jul 1877-May 1880
UC/94/4	Letter book (outward)	May 1880-Aug. 1886
UC/94/5	Letter book (outward)	Jul 1886-Oct. 1887
UC/94/6	Letter book (outward)	Oct. 1887-May 1890
UC/94/7	Letter book (outward)	May 1890-Feb. 1891
UC/94/8	Letter book (outward)	Feb 1891-Dec 1891
UC/94/9	Letter book (outward)	Dec 1891-Nov. 1892
UC/94/10	Letterbook (outward)	Nov 1892-May 1893
UC/94/11	Letter book (outward)	May 1893-Dec 1893

[11 vols.]

Correspondence (inward)

UC/95/1	Correspondence	Jan - Dec. 1873
UC/95/2	Correspondence	Jan. - Dec. 1874

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UC/95/3	Correspondence [3 bdles] <u>Letter books. Inward correspondence</u>	Jan. - Dec. 1875
UC/96/1	Letter book	Jan 1878-Apr 1879
UC/96/2	Letter book	May 1879-Jun 1880
UC/96/3	Letter book	Jul 1880-Jul 1881
UC/96/4	Letter book	Aug 1881-Mar 1883
UC/96/5	Letter book	Apr. 1883 - Mar. 1884
UC/96/6	Letter book	Nov 1884-Dec 1885
UC/96/7	Letter book	Dec 1885-Aug 1886
UC/96/8	Letter book	Aug 1886-Apr 1887
UC/96/9	Letter book	Apr 1887-Sep 1887
UC/96/10	Letter book	Sep 1887-Apr 1888
UC/96/11	Letter book	Mar 1888-Dec 1888
UC/96/12	Letter book	Dec. 1888-Nov 1889
UC/96/13	Letter book	Nov. 1889 - Oct. 1890
UC/96/14	Letter book	Oct. 1890 - Mar. 1891
UC/96/15	Letter book	Mar 1891-Aug 1891
UC/96/16	Letter book	Aug 1891-Feb 1892
UC/96/17	Letter book	Feb 1892-Aug 1892
UC/96/18	Letter book	Aug 1892-Dec 1892
UC/96/19	Letter book	Dec 1892-Mar 1893
UC/96/20	Letter book	Apr 1893-Aug 1893
UC/96/21	Letter book	Aug 1893-Dec 1893
UC/96/22	Letter book [22 vols.] <u>Sewerage and water supply</u>	Jan 1894-Dec 1894
UC/97	Papers relating to sewerage and water supply at Llandaff including reports on water supply and drainage, contracts for works, specification and lease of land for sewage beds, with plan [2 bdles.]	1866-1893

CARDIFF POOR LAW UNION

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UC/98	Papers relating to the opposition of the Rural Sanitary Authority to Cardiff Corporation Waterworks Bill [1 bdle.]	1878-1879 and n.d. (after 1880)
UC/99	Papers and plans relating to sewerage and water supply in Dinas Powys and Cadoxton-juxta-Barry, including reports, specifications and Contracts, and plans and sections of water supply to Cadoxton village, 1876 [3 bdles. and 4 plans]	1874-1890
UC/100	Papers relating to proceedings against the Cardiff and South Wales Manure Co. Ltd. (The Cardiff and South Wales Manure Co. Ltd. had a works at Wauntreoda, in Whitchurch, for the manufacture of artificial manure from the bones of horses. The papers include a copy of the lists of shareholders in the company, counsel's opinion on the case, and a number of petitions for and against the continuation of the works, signed by residents of Whitchurch and Llandaff) [1 bdle.]	1889-1891
UC/101	Specifications and Bills of Quantities for contracts for the sewerage of Whitchurch [5 booklets, printed]	1894
UC/102	Miscellaneous papers, including specification of Rumney wells, 1883, draft agreement for the supply of water to a house on Rumney Hill, 1890, extract from the <u>Western Mail</u> on the water supply to country villages, 1874, and specification, with plans and section, for building a privy and cesspool, 1873 [1 bdle.]	1873-1890
	<u>Specifications submitted for approval by the RSA</u> Plans no longer attached for houses to be built, 1886 and undated	1886 and n.d.
UC/103/1	House in Llanishen opposite vicarage	1886
UC/103/2	Rectory at Radyr	n.d.
UC/103/3	Six cottages at Whitchurch	n.d.
UC/103/4	Villas at Whitchurch [2 papers and 2 files]	n.d.

CARDIFF POOR LAW UNION**UC**Public notices and handbills

UC/104/1	Notice that bye-laws with respect to new streets and buildings are now in force	Sep 1885
UC/104/2	Notice inviting tenders for scavenging in Cadoxton-juxta-Barry	Feb 1886
UC/104/3	Notice concerning restriction of hours of use of Philog Pump, Whitchurch, due to drought	Jul 1887
UC/104/4	Notice regarding inquiry into application by the RSA to borrow £250 for water supply at Cadoxton-juxta-Barry	Oct 1885
UC/104/5	Notice regarding inquiry into application by the RSA to borrow £6000 for sewerage at Llandaff	n.d.
UC/104/6	Notice regarding inquiry into application by the RSA to borrow £300 for water supply in St. Andrews [Major]	Oct 1890
UC/104/7	Notice regarding inquiry into application by the RSA to borrow £2,000 for water supply in Radyr	Sep 1893
UC/104/8	Notice regarding inquiry into application by the RSA to borrow £7,000 for sewerage in Whitchurch	Sep 1893
UC/104/9	Notice regarding application by the RSA to borrow £2,034 for water supply in Pentyrch	Apr 1910
UC/104/10	Notice concerning compulsory notification of infectious diseases	Jan 1890
UC/104/11	Handbill concerning compulsory notification of infectious diseases	Jan 1890
UC/104/12	Notice of public inquiry into application of the RSA to take proceedings under the Rivers Pollution Prevention Act in respect of pollution caused by the Waterloo and Melingriffith works	May 1891
UC/104/13	Notice concerning precautions against cholera	c.1877-1894
UC/104/14	Handbill concerning precautions against measles	c.1877-1894

[14 papers]

School attendance

Under the Elementary Education Act of 1876, Boards of Guardians were responsible for appointing school attendance committees and school attendance officers

UC/105/1	School Attendance Committee minutes	Apr 1877-Dec 1893
UC/105/2	School Attendance Committee minutes [2 vols.]	Jan 1894-Sep 1903

Miscellaneous

UC/106	Gunpowder receipts Receipts for payments made for carriage, storing and shipping of gunpowder and for construction of powderhouse at Dynea [Upper Boat] Thomas Watkins, clerk to the Board of Guardians was also agent to Wakefield and Bainbridge, gunpowder manufactures, of Sedgwick, Westmorland. These receipts from his private business transactions have survived among the official records of the clerks to the Guardians [1 bdl.]	1848-1852
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Cardiff Union Cattle Plague Mutual Assurance Association

The Mutual Assurance Association was set up to take measures against the cattle plague which was expected to spread to the Cardiff area, and to provide a fund to indemnify cattle-owners whose herds had to be destroyed; each cattle-owner paid a sum to join the association based on the number of cattle owned. Although the Association covered the same area as the Cardiff Union, and its secretary was Thomas Watkins, clerk to the Guardians, the Association was independent of the Board of Guardians, a committee having been elected at a public meeting convened by the mayor

UC/106, 107	Minutes [5 papers, part of 1 vol.]	Aug 1865-Sep 1865
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