

GLAMORGAN RECORD OFFICE/ARCHIFDY MORGANNWG
TEMPORARY LIST

Reference code: GB 0214 RDPB

Title: PENYBONT RURAL DISTRICT COUNCIL

Dates : 1895-1975

Level of description: Fonds

Extent and medium: approx. 7.2 cubic metres

Name of creator(s): Penybont Rural District Council

Administrative/biographical history

Rural District Councils were established in 1895, under the terms of the Local Government Act 1894. The act created new Urban District Councils to replace Local Boards of Health and Urban Sanitary Authorities. Rural Sanitary Authorities, previously administered by the Poor Law Union, became Rural District Councils. The powers and boundaries of these districts remained largely unchanged, and in many cases the members and officers of the authorities also remained the same. Elections were held for the new Urban and Rural District Councils in December 1894.

Penybont Rural District Council was formed from the Bridgend Division of the Bridgend and Cowbridge Rural Sanitary Authority. Its powers covered sanitation; public health; housing; hospitals; maternity and child welfare; parks and recreation grounds; public lighting; cemeteries and burial grounds, and emergency services. The Council was also a constituent authority of the Mid-Glamorgan Water Board.

Penybont Rural District Council ceased to exist in 1974. Under the terms of the Local Government Act 1972 its powers were transferred to the newly established Ogwr Borough Council.

Archival history

Immediate source of acquisition

Scope and content

The records of Penybont Rural District Council include minutes; committee minutes; Clerk's Department papers; papers and plans of the Surveyor's Department; records of the Treasurer's Department, and papers of the Chief Medical Officer of Health.

Appraisal, destruction and scheduling information

All records which meet the collection policy of the Glamorgan Record Office have been retained.

Accruals

Accruals are not expected

System of arrangement

Conditions governing access

Items containing information on named individuals may be restricted in accordance with the Data Protection Act and Record Office policy

Conditions governing reproduction

Normal Glamorgan Record Office conditions apply.

Language/scripts of material

English

Physical characteristics and technical requirements

Fair condition

Finding aids

Detailed list in preparation for transfer to digital database.

Existence and location of originals

Existence and location of copies

Related units of description

Bridgend and Cowbridge Poor Law Union (UB)

Glamorgan County Council (GCC)

Ogwr Borough Council (DC/OG)

Publication note

Note

The following list represents the first part of the collection list pending amendment of items references and transfer of list to digital database

Archivist's note

Compiled by the Glamorgan Record Office

Rules or conventions

This description follows Glamorgan Record Office guidelines based on ISAD(G) compatible cataloguing guidelines for fonds level descriptions used by the Archives Network Wales.

Date of description

November 2002; revised June 2006

PENYBONT RURAL DISTRICT COUNCIL
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RDPB

Clerk's Department. Committees and reports

The volumes were originally numbered 6 to 64 as a continuation of the series of minutes started by Bridgend and Cowbridge Rural Sanitary Authority (nos. 1-5). The series contained two volumes numbered 27 and volumes marked A and B of numbers 29 and 30. From 1919, volumes run from April to March of the following year; from 1949 volumes run from May to May of the following year. Minutes 1896 to May 1912 are manuscript.

RDPB/C/1	Minutes book	Jan 1896-Jan 1899
RDPB/C/2	Minutes book	Jan 1899-Jun 1901
RDPB/C/3	Minutes book	Jun 1901-Aug 1903
RDPB/C/4	Minutes book	Sep 1903-Feb 1906
RDPB/C/5	Minutes book	Mar 1906-Aug 1908
RDPB/C/6	Minutes book	Aug 1908-Apr 1910
RDPB/C/7	Minutes (indexed) book	May 1910-Oct 1911
RDPB/C/8	Minutes (indexed) book [8 vols.; manuscript]	Nov 1911-May 1912
RDPB/C/9	Minutes (indexed) book	Jun 1912-Sep 1912
RDPB/C/10	Minutes (indexed) book	Oct 1912-Mar 1913
RDPB/C/11	Minutes book	Apr 1913-Sep 1913
RDPB/C/12	Minutes book	Oct 1913-Mar 1914
RDPB/C/13	Minutes book	Apr 1914-Sep 1914
RDPB/C/14	Minutes book	Oct 1914-Sep 1915
RDPB/C/15	Minutes book	Apr 1915-Mar 1919
RDPB/C/16	Minutes book	1919-1920
RDPB/C/17	Minutes book	1920-1921
RDPB/C/18	Minutes book	1921-1922
RDPB/C/19	Minutes book	1922-1923
RDPB/C/20	Minutes book	1923-1924
RDPB/C/21	Minutes book	1924-1925
RDPB/C/22	Minutes book	1925-1926
RDPB/C/23	Minutes book	1926-1927
RDPB/C/24	Minutes book	1927-1928
RDPB/C/25	Minutes book	1928-1929
RDPB/C/26	Minutes book (finance matters)	1928-1929
RDPB/C/27	Minutes book (finance matters)	1929-1930
RDPB/C/28	Minutes book	1929-1930
RDPB/C/29	Minutes book	1930-1931
RDPB/C/30	Minutes book	1931-1932
RDPB/C/31	Minutes book	1932-1933
RDPB/C/32	Minutes book	1933-1934
RDPB/C/33	Minutes book	1934-1935
RDPB/C/34	Minutes book	1935-1936
RDPB/C/35	Minutes book	1936-1937

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RDPB/C/36	Minutes book	1937-1938
RDPB/C/37	Minutes book	1938-1939
RDPB/C/38	Minutes book	1939-1940
RDPB/C/39	Minutes book (not indexed)	1940-1941
RDPB/C/40	Minutes book (not indexed)	1941-1942
RDPB/C/41	Minutes book (not indexed)	1942-1943
RDPB/C/42	Minutes book (not indexed)	1943-1944
RDPB/C/43	Minutes book	1944-1945
RDPB/C/44	Minutes book	1945-1946
RDPB/C/45	Minutes book	1946-1947
RDPB/C/46	Minutes book	1947-1948
RDPB/C/47	Minutes book	1948-1949
RDPB/C/48	Minutes book	1949-1950
RDPB/C/49	Minutes book	1950-1951
RDPB/C/50	Minutes book	1951-1952
RDPB/C/51	Minutes book	1952-1953
RDPB/C/52	Minutes book	1953-1954
RDPB/C/53	Minutes book	1954-1955
RDPB/C/54	Minutes book	1955-1956
RDPB/C/55	Minutes book	1956-1957
RDPB/C/56	Minutes book	1957-1958
RDPB/C/57	Minutes book	1958-1959
RDPB/C/58	Minutes book	1959-1960
RDPB/C/59	Minutes book	1960-1961
RDPB/C/60	Minutes book	1961-1962
RDPB/C/61	Minutes book	1962-1963
RDPB/C/62	Minutes book	1963-1964
RDPB/C/63	Minutes book	1964-1965
RDPB/C/64	Minutes book	1965-1966
RDPB/C/65	Minutes book	1966-1967
RDPB/C/66	Minutes book	1967-1968
RDPB/C/67	Minutes book	1968-1969
RDPB/C/68	Minutes book	1969-1970
RDPB/C/69	Minutes book (indexed)	1970-1971
RDPB/C/70	Minutes book (indexed)	1971-1972
RDPB/C/71	Minutes book	Dec 1969-Nov.1970
RDPB/C/72	Minutes book	Oct 1970-Jun 1971
RDPB/C/73	Minutes book	Jul 1971-Jun 1972
	[62 vols. and 2 guard files]	

Minutes and reports of officers to committees

RDPB/C/74/1	Reports of officers to Finance Committee	May 1965-Jan 1966
RDPB/C/74/2	Reports of officers to Finance Committee	Apr 1967-Sep 1968
RDPB/C/74/3	Reports of officers to Finance Committee	Oct 1968-Jul 1970
RDPB/C/74/4	Reports of officers to Finance Committee	Aug 1970-Dec 1971
RDPB/C/74/5	Reports of officers to Finance Committee	Jan 1972-Mar 1973
	[1 vol. and 4 guard files]	
	(formerly listed RD/Pb 72-76)	

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RDPB/C/77	Reports of officers to General Purposes Committee [1 guard file]	Jan 1968-Jul 1979
RDPB/C/78	Minutes and reports mainly of Engineer, Surveyor and Planning Officer to Housing Progress Sub-Committee [1 guard file]	Jul 1967-Sep 1973
RDPB/C/79	Reports of Engineer, Surveyor and Planning Officer to various committees [1 guard file]	Aug 1973-Mar 1974
RDPB/C/80	Reports of Clerk to various committees [1 file]	Feb 1967-Dec 1969
RDPB/C/81	Minutes of Playing Fields Committee and sub-committees with reports of officers [1 file]	Jan 1968-Dec 1970
RDPB/C/82	Index to committee minutes [1 vol]	1948-1949
RDPB/C/83	Valuation Committee minutes [1 vol.	Apr 1930-Dec 1949
RDPB/CD	<u>Clerk's Department</u>	
RDPB/CD/1/5-25	Outgoing letterbooks (numbered 5-25. Allowance has been made for missing volumes 1-4) [21 vols.]	1901-1923
RDPB/CD/1/5	Clerk's letterbook (outward)	Apr 1901-Oct 1905
RDPB/CD/1/6	Clerk's letterbook (outward)	Oct 1905-Jan 1910
RDPB/CD/1/7	Clerk's letterbook (outward)	Jan 1910-Apr 1912
RDPB/CD/1/8	Clerk's letterbook (outward)	May 1912-Jan 1913
RDPB/CD/1/9	Clerk's letterbook (outward)	Jan 1913-Nov 1913
RDPB/CD/1/10	Clerk's letterbook (outward)	Nov 1913-Sep 1914
RDPB/CD/1/11	Clerk's letterbook (outward)	Sep 1914-Jul 1915
RDPB/CD/1/12	Clerk's letterbook (outward)	Jul 1915-Oct 1916
RDPB/CD/1/13	Clerk's letterbook (outward)	Nov 1916-Oct 1917
RDPB/CD/1/14	Clerk's letterbook (outward)	Oct 1917-May 1919
RDPB/CD/1/15	Clerk's letterbook (outward)	May 1919-Mar 1920
RDPB/CD/1/16	Clerk's letterbook (outward)	Mar 1920-Jul 1920
RDPB/CD/1/17	Clerk's letterbook (outward)	Jul 1920-Nov 1920
RDPB/CD/1/18	Clerk's letterbook (outward) [18 vols.]	Nov 1920-Apr 1921

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Miscellaneous

RDPB/CD/2/1	Register of workshops no.1	1903-1934
RDPB/CD/2/2	Register of workshops no.2 [2 vols.]	1921-1948
RDPB/CD/2/3	Combined register of factories	1939-1958
RDPB/CD/2/4	Combined register of factories [2 vols.]	1963-1973
RDPB/CD/2/5	Register of factories (Factories Act) no.3 [1 vol.]	1948-1963
RDPB/CD/4	Maps of Coity Wallia Commons Marked 'Records Map' [1 file of 19 OS 1 : 2 500 plans]	1965
RDPB/CD/5	Regulation 50 of the Defence of (General) Regulations. Reclamation of metal: survey of iron railings, etc. specifying name of owner, address, description of fencing, etc, type of metal, weight, and action taken arranged by parish [1 large vol.]	c.1939-1941
RDPB/CD/6/1	Register of mortgages	1905-1922
RDPB/CD/6/2	Register of mortgages	1922-1927
RDPB/CD/6/3	Register of mortgages	1928-1948
RDPB/CD/6/4	Register of mortgages	1949-1959
RDPB/CD/6/5	Register of mortgages	1959-1964
RDPB/CD/6/6	Register of mortgages	1964-1966
RDPB/CD/6/7	Register of mortgages (formerly listed as RD/Pb C/2) [7 vols.]	1966-1972
RDPB/CD/7	Register of petroleum spirit licences (formerly listed RD/Pb C/3) [1 vol.]	1967-1971
RDPB/CD/8/1	Register of societies registered under Betting, Gaming & Lotteries Act, 1963 (formerly listed as RD/Pb C/4/1) [1 vol.]	1967-1971
RDPB/CD/8/2	Register of societies registered under Betting, Gaming & Lotteries Act, 1963 (formerly listed as RD/Pb C/4/2) [1 vol.]	1971-1976

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RDPB

RDPB/CD/9/1	Byelaws with respect to new streets and buildings [1 booklet]	1935
RDPB/C/9/2	Byelaws with respect to new streets and buildings [1 booklet]	1939
RDPB/CD/10-16	<u>Clerk. Various files</u> (formerly listed as RD/Pb C/8)	
RDPB/CD/10	Local Government Reorganisation [1 file]	1949-1959
RDPB/C/11/2-4	Glamorgan River Board. 2nd-4th annual reports [3 booklets]	1953-1955
RDPB/C/11/8-11	Glamorgan River Board. 8th-11th annual reports [4 booklets]	1959-1963
RDPB/C/12	Glamorgan River Board. Byelaws for the protection, preservation or improvement of the salmon, trout and freshwater fisheries in the Glamorgan River Board area [1 booklet]	1953
RDPB/C/13	Mid Glamorgan Hospital Management Committee. Annual report [1 booklet]	1956
RDPB/C/14	Glamorgan Association of parish councils Penybont area. Minutes and other papers [1 file]	1947-1968
RDPB/C/15	Coat of arms and chain of office for vice-chairman [1 file]	1966-1970
RDPB/C/16	Bridgend District Hospital [1 file]	1972-1974
RDPB/CD/31	City of Cardiff. Proposed asylum [1 plan on board]	c. 1907

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Rural District as Burial Authority

Sarn Cemetery, Aberkenfig

RDPB/BU/1/1	Grants of right of burial [1 vol.]	Jul 1967-Dec 1969
RDPB/BU/1/2	Grants of right of burial [1 vol.]	Jan 1970-Jun 1972
RDPB/BU/1/3	Grants of right of burial [1 vol.]	Sep 1972-Mar 1973

Pencoed Cemetery

RDPB/BU/2	Grants of right of burial [1 vol.]	Apr 1965-Aug 1973
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Surveyor's Department

Building regulation plans, 1922, 1937-1948
Incomplete series of new building regulation plans,
numbered 1130-1790 with one unnumbered plan

Building regulation plans, 1925-1966
Many plans are missing; the earliest plan is
numbered 114. This series does not commence in
sequence until no. 1791.

1925-1966

RDPB/S/1/1	Building regulation plans: nos. 114-1860
RDPB/S/1/2	Building regulation plans: 1861-2015
RDPB/S/1/3	Building regulation plans: 2016-2140
RDPB/S/1/4	Building regulation plans: 2141-2230
RDPB/S/1/5	Building regulation plans: 2231-2330
RDPB/S/1/6	Building regulation plans: 2331-2450
RDPB/S/1/7	Building regulation plans: 2452-2560
RDPB/S/1/8	Building regulation plans: 2564-2660
RDPB/S/1/9	Building regulation plans: 2661-2790
RDPB/S/1/10	Building regulation plans: 2791-2900
RDPB/S/1/11	Building regulation plans: 2901-3000
RDPB/S/1/12	Building regulation plans: 3001-3090
RDPB/S/1/13	Building regulation plans: 3091-3200
RDPB/S/1/14	Building regulation plans: 3201-3300
RDPB/S/1/15	Building regulation plans: 3301-3420
RDPB/S/1/16	Building regulation plans: 3421-3550
RDPB/S/1/17	Building regulation plans: 3551-3670
RDPB/S/1/18	Building regulation plans: 3671-3800
RDPB/S/1/19	Building regulation plans: 3801-3920
RDPB/S/1/20	Building regulation plans: 3921-4050
RDPB/S/1/21	Building regulation plans: 4051-4200
RDPB/S/1/22	Building regulation plans: 4201-4350
RDPB/S/1/23	Building regulation plans: 4352-4480
RDPB/S/1/24	Building regulation plans: 4481-4600
RDPB/S/1/25	Building regulation plans: 4601-4700
RDPB/S/1/26	Building regulation plans: 4701-4800
RDPB/S/1/27	Building regulation plans: 4801-4900
RDPB/S/1/28	Building regulation plans: 4901-5000
RDPB/S/1/29	Building regulation plans: 5001-5130
RDPB/S/1/30	Building regulation plans: 5131-5230
RDPB/S/1/31	Building regulation plans: 5231-5350
RDPB/S/1/32	Building regulation plans: 5351-5460
RDPB/S/1/33	Building regulation plans: 5461-5510
RDPB/S/1/34	Building regulation plans: 5512-5580
RDPB/S/1/35	Building regulation plans: 5581-5699
RDPB/S/1/36	Building regulation plans: 5701-5830
RDPB/S/1/37	Building regulation plans: 5831-5950
RDPB/S/1/38	Building regulation plans: 5951-6060

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RDPB/S/1/39	Building regulation plans: 6061-6140	
RDPB/S/1/40	Building regulation plans: 6142-6250	
RDPB/S/1/41	Building regulation plans: 6251-6399	
RDPB/S/1/42	Building regulation plans: 6433-6500	
RDPB/S/1/43	Building regulation plans: 6501-6600	
RDPB/S/1/44	Building regulation plans: 6601-6699	
RDPB/S/1/45	Building regulation plans: 6701-6800	
RDPB/S/1/46	Building regulation plans: 6801-6950	
RDPB/S/1/47	Building regulation plans: 6951-7050	
RDPB/S/1/48	Building regulation plans: 7051-7250	
RDPB/S/1/49	Building regulation plans: 7151-7250	
RDPB/S/1/50	Building regulation plans: 7251-7350	
RDPB/S/1/51	Building regulation plans: 7351-7450	
RDPB/S/1/52	Building regulation plans: 7451-7550	
RDPB/S/1/53	Building regulation plans: 7551-7650	
RDPB/S/1/54	Building regulation plans: 7651-7730	
RDPB/S/1/55	Building regulation plans: 7731-7800	
RDPB/S/1/56	Building regulation plans: 7801-7900	
RDPB/S/1/57	Building regulation plans: 7901-8000	
RDPB/S/1/58	Building regulation plans: 8001-8100	
RDPB/S/1/59	Building regulation plans: 8101-8170	
RDPB/S/1/60	Building regulation plans: 8171-8260	
RDPB/S/1/61	Building regulation plans: 8261-8320	
RDPB/S/1/62	Building regulation plans: 8321-8422 [62 boxes]	
RDPB/S/1/63-244	Building regulation plans (incomplete series) numbered BR1-6905 [182 filing transfer cases]	1966-1974
RDPB/S/1/245-250	New building plans (building regulations) (Incomplete series. Plans numbered 1130-1790 with one unnumbered plan. Plans numbered 1791 onwards are recorded as RDPB/S/1/245-250) [6 boxes]	1922, 1937-1948
RDPB/S/2/1	Index to building regulation plans [1 vol.]	1957-1966
RDPB/S/2/2	Register of plans (new buildings), with index [1 vol.]	1917-1933
RDPB/S/3	Register of applications and permissions for development under the General Interim Development Orders, 1933 and 1945 [1 vol.]	1932-1948
RDPB/S/4/1	Register of notification of decisions of the Interim Development Authority	1937

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RDPB/S/4/2	Register of notification of decisions of the Interim Development Authority	1937-1938
RDPB/S/4/3	Register of notification of decisions of the Interim Development Authority	1947
RDPB/S/4/4	Register of notification of decisions of the Interim Development Authority [4 vols.]	1947-1948
RDPB/S/5	Architect's Department. Contract book relating to housing, sewers, etc. [1 vol.]	1924-1951
RDPB/S/6	Card index to West House estate arranged by street and house number with description of house, contractor, name of tenant, and dates of occupation [1 box]	1955-c.1969
RDPB/S/7	Penybont Higher Sewerage Scheme. Plan Scale 1 : 2,500 [1 roll]	1952

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TREASURER'S DEPARTMENT

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For detailed list see below

General accounts

RDPB/T/1/1, 2	Annual abstracts of accounts	1970-1972
RDPB/T/15/1-18	General ledgers	1895-1963
RDPB/T/2/1-8	General ledgers	1963-1971
RDPB/T/16/1-36	Control ledgers	1929-1962

Debtors and loans accounts

RDPB/T/17/1-10	Personal (debtors) ledgers	1926-1958
RDPB/T/18/1-5	Loans ledgers	1921-1962
RDPB/T/19	Loans accounts (Treasurer's account)	1927-1929
RDPB/T/20/1-4	Loans registers and diaries	1954-1960
RDPB/T/21	Loans ledger summaries	1963-1967
RDPB/T/22	Creditors' ledger	1960-1962
RDPB/T/4	Public Works Loan Board. Loans and repayments	1947-1962

Treasurer's accounts

RDPB/T/23/1-8	Treasurer's accounts	1903-1929
RDPB/T/24/1-7	Orders for payments	1943-1967

Parochial ledgers

RDPB/T/14/1-8	Ledgers	1895-1937
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Housing: new dwellings

RDPB/T/5	Register of new dwellings	1955-1963
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Housing: Small Dwellings and Housing Acts

RDPB/T3/1-14	Registers of advances	1923-1975
RDPB/T/4	Public Loans Board. Loans and repayments	1947-1962
RDPB/T/5	Capital assets and expenditure	1955-1963
RDPB/T/58	Housing advances control	1962-1971

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RDPB/T/59/1, 2	Collection and deposits account (Small Dwellings Acquisition Act)	1934-1942
RDPB/T/60/1-8	Borrowers' ledgers (Small Dwellings Acquisition Act)	1924-1962
RDPB/T/6/1-3	Registers of new dwellings	1923-1929, 1956-1962, 1967-1968

Housing accounts, registers and related accounts

RDPB/T/46/1-6	Register of tenancies (Housing Accounts Order 1920)	1921-1922, 1925, 1926, 1929, 1930
RDPB/T/47/1-3	Registers of new dwellings (Housing Acts 1936-1952)	1946-1955, 1958-1970
RDPB/T/48/1, 2	Estate registers and rentals	1932-1940
RDPB/T/49	Terrier of housing estates	1930-1943
RDPB/T/50/1, 2	Displacement registers	1955-1961
RDPB/T/51	Surplus land register	1929-1931
RDPB/T/52/1-4	Housing ledgers	1920-1929
RDPB/T/53	Housing account cash book	1920-1924
RDPB/T/54	Rent collectors' weekly summary account	1962
RDPB/T/55	Register of rate contributions	1936-1941
RDPB/T/56/1, 2	Rentals	1933-1934
RDPB/T/57	Register of rents payable	1932-1940

Rating and rates valuation

RDPB/T/7	Register of proposals for alteration of valuation list	1964-1973
RDPB/T/26/1, 2	Rates ledgers	1927-1930
RDPB/T/25/1-53	General rates and water rates books	1952-1962
RDPB/T/25/54-61	General rates and water rates (by civil parish)	1927-1929
RDPB/T/25/62	Water rate account book. Coity Higher and Coychurch Higher	1931
RDPB/T/61	Rates valuation. Llangynwyd Higher	1904
RDPB/T/62, 63	Rates valuation lists	1934, 1956-1963

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RDPB/T/27/1, 2	General rates arrears books	1965-1971
RDPB/T/28	Rates and domestic water charges control account	1969-1971
RDPB/T/29	Rates produce book	1938-1960
RDPB/T/30	Register of reductions of rates to charitable institutions, etc.	1955-1963
RDPB/T/31/1, 2	Distress warrants books	1931-1969
RDPB/T/32	Rating summons costs account	1967-1969
RDPB/T/33	Rates precepts register	1947-1954
RDPB/T/34	Rates refunds register	1963-1966
RDPB/T/35	Rates rebates book	1970-1971
<u>Financial statements and registers</u>		
RDPB/T/38/1-4	Annual financial statements	1919-1949
RDPB/T/39	Capital assets summary cards	1963-1965
RDPB/T/40	Register of investments	1933-1938
RDPB/T/41	Register of local bonds	1920-1924
RDPB/T/42	Register of transfer of local bonds	1922-1935
RDPB/T/43/1, 2	Registers of income and expenditure on mortgaged properties	1926-1930
RDPB/T/44	Register of contract payments	1947-1959
RDPB/T/45/1-3	Registers of expenditure on contracts and schemes	c.1945-1947, 1959-1970
<u>Private street works</u>		
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RDPB/T/65	Final apportionments	1914
RDPB/T/66	Register of charges	1925-1934
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RDPB/T/67	Register	1925-1938

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Contracts

RDPB/T/68/1-5	Contract books	1938-1968
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Salaries and superannuation

RDPB/T/8/1-5	Employees' salaries and wages	1969-1973
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RDPB/T/9/1, 2	Superannuation. Notices to employees	1967-1969
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RDPB/T/69	Register of officers' salaries	1898-1926
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RDPB/T/70	Salaries and superannuation register	1938-1950
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RDPB/T/71/1, 2	Salaries registers	1940-1955
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RDPB/T/72/1, 2	Staff salary sheets	1939-1962
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RDPB/T/73	Salaries receipts book	1953-1960
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RDPB/T/74/1, 2	Wages books	1926-1930
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RDPB/T/75	Register of casual employees	1941-1947
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RDPB/T/76/1-4	Staff and PAYE deduction sheets	1958-1962
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RDPB/T/78/1, 2	National Insurance Act. Benefits notifications	1965
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RDPB/T/79	Holiday entitlement register	1954-1970
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