

GLAMORGAN RECORD OFFICE/ARCHIFYDY MORGANNWG

Reference code: GB 0214 DXNO35

Title: Pontygwaith and District Women's Institute

Dates : 1982-2002

Level of description: Fonds

Extent and medium: 0.02 cubic metres (1 box)

Name of creator(s): Pontygwaith and District Women's Institute

Administrative/biographical history

Information to be supplied

Archival history

Immediate source of acquisition

Deposited at Glamorgan Record Office by the Secretary of the Glamorgan Federation of Women's Institutes

Scope and content

Minutes and record books 1989-2003, accounts books 1997-2002, subscription books 1989-2000, miscellaneous publications 1982-2001

Appraisal, destruction and scheduling information

All records which meet the collection policy of the Glamorgan Record Office have been retained.

Accruals

Accruals are possible

System of arrangement

Conditions governing access

Items containing information on named individuals may be restricted in accordance with the Data Protection Act and Record Office policy

Conditions governing reproduction

Normal Glamorgan Record Office conditions apply.

Language/scripts of material

Physical characteristics and technical requirements

Good / fair condition

Finding aids

Detailed list available.

Existence and location of originals

Existence and location of copies

Related units of description

Glamorgan Federation of Women's Institutes

Publication note

Note

Archivist's note

Compiled by Richard Morgan for the Glamorgan Record Office.

Rules or conventions

This description follows Glamorgan Record Office guidelines based on ISAD(G) compatible cataloguing guidelines for fonds level descriptions used by the Archives Network Wales.

Date of description

April 2005

PONTYGWAITH AND DISTRICT WOMEN'S INSTITUTE

DXNO35

DXNO35/1/1-3	Minutes books [3 booklets]	1989-2003
DXNO35/2/1-4	Record books [4 booklets]	1989-2001
DXNO35/3/1, 2	Accounts books [2 booklets]	1997-2002
DXNO35/4/1, 2	Subscription books [2 booklets]	1989-2002
DXNO35/5	Miscellaneous booklets of National Federation of Women's Institutes: <i>Officers and Committee Members of a Women's Institute</i> <i>Keeping Ourselves Informed</i> (1981) Glamorgan County Federation of Women's Institutes: proposed memorandum and articles of association (after 1989) National Federation of Women's Institutes Memorandum and Articles of Association Glamorgan Federation of Women's Institutes directories, 1999, 2000-2001 <i>Pathway to the 21st Century: marking the millenium celebrating our communities</i> Women's Institutes Handbook (1986) <i>Procedure at Meetings: A Handbook</i> (1982) <i>All About the Women's Institute</i> (after 1986) [14 booklets and 3 papers]	1981-2002