

**Reference code(s):** GB 0214 DCOMC

**Title:** Cardiff Incorporated Chamber of Commerce records

**Creation date(s):** [c. 1860]-1970

**Level of description:** Fonds

**Extent:** 4.6 cubic metres

**Name of creator(s):** Cardiff Chamber of Commerce

## CONTEXT

**Administrative/Biographical history:** The Chamber of Commerce for Cardiff, Glamorgan, was established in 1866, and was incorporated in 1880. Today, the Cardiff Chamber of Commerce is the principal business support organisation in south Wales and represents businesses of all types and size. It is an accredited member of the British Chambers of Commerce, and is the only accredited chamber in Wales. The Chamber of Commerce accumulate records of a large number of local trade associations and companies, including Cardiff Incorporated Ship-owners Association, Cardiff and Bristol Channel Incorporated Ship-Owners Association, Cardiff Institute of Shipbrokers, Bristol Channel District Association of Chartered Shipbrokers, Bristol Channel Association of Shipping and Forwarding Agents, Bristol Channel Branch of Institute of Shipping and Forwarding Agents, South Wales Coal Exporters Association, Coal and Shipping Exchange (Cardiff Ltd), Cardiff Local Committee for Supply of Coal to France, Patent Fuel Manufacturers Association, Cardiff and Bristol Channel Pitwood Importers Association, Cardiff and Bristol Channel Ship Store Merchants Association, Employers Clearing House (Cardiff), Business Statistics Publishing Company Ltd, and Drym Colliery. The Chamber has also collected photographs of Cardiff Docks and related topics.

## CONTENT

**Scope and content/abstract:** Records of the Cardiff Chamber of Commerce, [c. 1860]-1970: Cardiff Incorporated Chamber of Commerce records, 1866-1965, council minute books, 1890-1946; general minute books, 1884-1961; annual reports, 1866-1872, 1874-1960; ledgers, 1893-1945; and register of members, 1893-1964; Association of British Chamber of Commerce reports, 1913-1950, includes reports of special meetings, 1914-1941, and reports of executives committee, 1914-1941; Cardiff Incorporated Ship-owners Association/Cardiff and Bristol Channel Incorporated Ship-Owners Association records, 1884-1986, includes general minute books, 1890-1957,

annual reports, 1893-1960, and registers of members, 1903-1927; Cardiff Institute of Shipbrokers records, 1917-1920, includes register of members, 1917-1920, and minute book, 1917; Bristol Channel District Association of Chartered Shipbrokers records, 1896-1973, includes minute books, 1925-1951, cash books, 1917-1956, and register of members, 1920-1958; Bristol Channel Association of Shipping and Forwarding Agents/Bristol Channel Branch of Institute of Shipping and Forwarding Agents records, 1942-1970, includes minute books, 1942-1970, and circulars, 1943-1964; South Wales Coal Exporters Association records, 1918-1964, includes minute books, 1918-1944, ledger, 1919-1944, and circulars, 1919-1964; records of the Coal and Shipping Exchange (Cardiff Ltd), 1910-1951; Cardiff Local Committee for Supply of Coal to France records, 1916-1920; Patent Fuel Manufacturers Association records, 1918-1921; Cardiff and Bristol Channel Pitwood Importers Association records, 1916-1950; Cardiff and Bristol Channel Ship Store Merchants Association records, 1906-1917; Employers Clearing House (Cardiff) records, 1931-1952; Business Statistics Publishing Company Ltd records, 1903-1939; Drym Colliery records, 1901; Import and Export Statistics (United Kingdom and South Wales ports), [c. 1890]-[c. 1940]; Proceedings under *Industrial Courts Acts 1919*, 1920-1923; miscellaneous records, 1891-1947; and photographs, [c. 1880]- [c. 1945]: Cardiff Chamber of Commerce and Docks commercial life, [c. 1900]-[c. 1945], Cardiff Docks and Dockland, [c. 1885]; Barry docks and railway, [c. 1880]-1930; Penarth docks, [c. 1885]; and Penarth roads and entrance to Cardiff docks, [c. 1885].

## ACCESS AND USE

**Language/scripts of material:** English

**System of arrangement:** Arranged as follows: Cardiff Incorporated Ship-owners Association/Cardiff and Bristol Channel Incorporated Ship-owners Association; Cardiff Institute of Shipbrokers (Incorporated); Bristol Channel District Association of Chartered Shipbrokers; Bristol Channel Association of Shipping and Forwarding Agents/Bristol Channel Branch of Institute of Shipping and Forwarding Agents; Association of British Chamber of Commerce; South Wales Coal Exporters Association and Colliery Owners; and Taxation Committee.

**Conditions governing access:** No restrictions

**Conditions governing reproduction:** Normal Glamorgan Record Office conditions apply.

**Finding aids:** A hard copy of the catalogue is available at the Glamorgan Record Office.

## ARCHIVAL INFORMATION

**Appraisal, destruction and scheduling information:** All records which meet the collection policy of the Glamorgan Record Office have been retained.

**Accruals:** Accruals are possible.

**Archival history:**

**Immediate source of acquisition:** Deposited by the Cardiff Incorporated Chamber of Commerce at various dates.

## ALLIED MATERIALS

## DESCRIPTION NOTES

**Note:** Title supplied from contents of fonds. The archive includes some earlier materials accumulated by the Chamber of Commerce.

**Archivist's note:** Compiled by Hayden Burns for the ANW project. The following sources were used in the compilation of this description: Catalogue of records for the Cardiff Chamber of Commerce; Cardiff Chamber of Commerce website ([www.cardiffchamber.co.uk/content/public/dynamic/default.asp](http://www.cardiffchamber.co.uk/content/public/dynamic/default.asp)), viewed 18 December 2003.

**Rules or conventions:** This description follows ANW guidelines based on ISAD(G) second edition, AACR2, and LCSH.

**Date(s) of descriptions:** December 2003

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