

## GLAMORGAN RECORD OFFICE/ARCHIFDY MORGANNWG

**Reference code:** GB 0214 D552

**Title:** Tonteg Women's Institute records

**Dates :** 1967 - 2000

**Level of description:** Fonds

**Extent and medium:** 0.04 cubic metres

**Name of creator(s):** Tonteg Women's Institute

### **Administrative/biographical history**

The Institute was formed in 1967.

### **Archival history**

The records remained in the possession the Institute until deposited.

### **Immediate source of acquisition**

Deposited by the Secretary, April 2008

### **Scope and content**

Minute books, record books, financial statements.

### **Appraisal, destruction and scheduling information**

All records which meet the collection policy of the Glamorgan Record Office have been retained.

### **Accruals**

Accruals are possible.

### **System of arrangement**

By type and date.

### **Conditions governing access**

Items containing information on named individuals may be restricted in accordance with the Data Protection Act and Record Office policy.

### **Conditions governing reproduction**

Normal Glamorgan Record Office conditions apply.

### **Language/scripts of material**

English

### **Physical characteristics and technical requirements**

Good condition

**Finding aids**

Detailed list available.

**Existence and location of originals**

Not applicable

**Existence and location of copies**

Not applicable

**Related units of description**

Not applicable

**Publication note**

Not applicable

**Note**

Not applicable

**Archivist's note**

Compiled by Emma Barfoot for the Glamorgan Record Office

**Rules or conventions**

This description follows Glamorgan Record Office guidelines based on ISAD(G) compatible cataloguing guidelines for fonds level descriptions used by the Archives Network Wales.

**Date of description**

April 2008

**TONTEG WOMEN'S INSTITUTE****D552****D552/1 Record books of meetings of the Institute**

D552/1/1	Record book	September 1967– July 1971
D552/1/2	Record book	September 1971– January 1976
D552/1/3	Record book	February 1976 – October 1980
D552/1/4	Record book	November 1980 – July 1982
D552/1/5	Record book	September 1982– October 1984
D552/1/6	Record book	November 1984 – January 1987
D552/1/7	Record book	February 1987 – January 1990
D552/1/8	Record book	March 1990 – January 1992
D552/1/9	Record book	February 1992 – June 1994
D552/1/10	Record book	June 1994 – May 1997
D552/1/11	Record book	June 1997 – June 1999

[11 volumes]

**D552/2 Committee minute books**

D552/2/1	Minute book	September 1967– June 1971
D552/2/2	Minute book	September 1971– September 1975
D552/2/3	Minute book	October 1975 – January 1980

**TONTEG WOMEN'S INSTITUTE****D552**

D552/2/4	Minute book	February 1980 – February 1982
D552/2/5	Minute book	March 1982 – September 1983
D552/2/6	Minute book	October 1983 – December 1985
D552/2/7	Minute book	January 1986 – November 1988
D552/2/8	Minute book	December 1988 – December 1990
D552/2/9	Minute book	January 1991 – July 1992
D552/2/10	Minute book	September 1992 – December 1994
D552/2/11	Minute book	December 1994 – May 1997
D552/2/12	Minute book [12 volumes]	June 1997 – July 1999
<b>D552/3</b>	<b>Annual Financial Statements</b>	
D552/3/1	Financial statement	1968
D552/3/2	Financial statement	1969
D552/3/3	Financial statement	1970
D552/3/4	Financial statement	1971
D552/3/5	Financial statement	1973
D552/3/6	Financial statement	1974
D552/3/7	Financial statement	1975
D552/3/8	Financial statement	1979
D552/3/9	Financial statement	1980
D552/3/10	Financial statement	1981

**TONTEG WOMEN'S INSTITUTE****D552**

D552/3/11	Financial statement	1982
D552/3/12	Financial statement	1983
D552/3/13	Financial statement	1984
D552/3/14	Financial statement	1985
D552/3/15	Financial statement	1986
D552/3/16	Financial statement	1987
D552/3/17	Financial statement	1988
D552/3/18	Financial statement	1989
D552/3/19	Financial statement	1990
D552/3/20	Financial statement	1991
D552/3/21	Financial statement	1992
D552/3/22	Financial statement	1993
D552/3/23	Financial statement	1994
D552/3/24	Financial statement	1995
D552/3/25	Financial statement	1996
D552/3/26	Financial statement	1997
D552/3/27	Financial statement	1998
D552/3/28	Financial statement	1999
D552/3/29	Financial statement	2000

[29 papers]